



shelter bay community, inc. TM

Committees/Task Forces/Groups List Effective January 15, 2025

STANDING COMMITTEES

Architectural Compliance	Meets the 1 st and 3 rd Tuesday of the month @ 9:00 a.m.
Mission Statement	<i>To interpret, enforce, and administer the Protective Covenants and Rules and Regulations as they apply to member improvements, including construction, exterior remodeling, drainage on lots, ditches and culverts within the road right-of-way, and private piers and floats.</i>
Members	Mike Shannon, Chair Vacant, Vice Chair Tom Rosadiuk, Steff Steinhorst, Mike Palasz, Jerry Sturm
Alternates	
Board Representatives	Monte Hicks & Mike Shannon
Ex Officio	Riley Reynolds (Compliance Officer)
Facilities and Amenities	Meets the 1 st Thursday of the month at 9:00 a.m.
Mission Statement	<i>To ensure facilities and amenities are fully functional, updated, safe, cost effective, and aesthetically pleasing. Drawing from the Capital Facilities Plan, the Committee will determine needs, explore opportunities for the facilities, including enhancements and aesthetic improvements, and bring forward to the Board options, specific recommendations, and plans to achieve this mission. The Committee may manage and implement projects as authorized by the Board.</i>
Members	Jack Galbraith, Chair Tom Madden, Vice Chair Bruce Romero, Ric Henderson, Linda Shipley (Garden Club Chair)
Alternates	Paul Fissenden, Alan Dietz
Board Representatives	Jack Galbraith, Rick Parnell
Ex Officio	Bill Palmer (Community Manager), Lawson Earl (Project Manager), & Robert Vandeventer, (Maintenance Supervisor)
Green	
Mission Statement	<i>To manage and oversee the trees, shrubbery, and views of the Community in accordance with the governing documents of Shelter Bay Community Inc. for the enjoyment and safety of the Community and its members.</i>
Members	All duties of this committee are done by the Community Manager and Staff by order of the Board effective 1-15-25
Harbor	Meets the 2 nd Tuesday of the month @ 3:00 p.m.
Mission Statement	<i>To oversee the management and operation of the Shelter Bay Marina and Harbor and make recommendations to the Community Board of Directors.</i>
Members	Phil Attneave, Chair Bruce Romero, Vice Chair Ron Fortier, Tom Madden, Brad Howton, Jim Cushman
Board Representatives	VP Rick Parnell, Mike Shannon
Ex Officio & Staff	Derek Woods (Harbormaster), Steve Shipley (Assist HM) Riley Reynolds (Compliance Officer) Bill Palmer (Community Manager)
Rules	Meets the 1 st Tuesday of the month @ 2:00 p.m.
Mission Statement	<i>In accordance with the By-Laws, to interpret, enforce and propose changes to the By-Laws, Protective Covenants, and any regulations made by the Board, and impose such fines and take such actions as may be necessary and proper for the enforcement of any of these documents. The Rules Committee, in coordination with the committees, is responsible for reviewing committee guidelines for compliance with the governing documents.</i>
Members	Don Moore, Chair Susan Brown, Vice Chair

	Randi Freidig, Britt Wisniewski, Mona Beach
Alternates	Bob Doupé, Susan Olsen
Board Representatives	VP Rick Parnell, Julie Peddy

ADVISORY COMMITTEES

Communications	Meets the 2 nd Thursday of the month at 1:30 p.m.
Mission Statement	<i>Through utilization of the Website, Newsletter, and other forms of communications and technology, to disseminate news and information regarding the operation, governance and management of Shelter Bay and note events of general interest. Responsible for making recommendations to the Board on communications related issues.</i>
Members	Jim Barrett, Chair/Webmaster Carolyn Caporgno, Vice Chair/Newsletter Editor Debbie Galbraith, Peter Volum, Susan Duffin, Lisa Versteegh, Lois Watson
Board Representatives	Wendy Poulton

Finance	Meets the 1 st Wednesday of the month at 3:00 p.m.
Mission Statement	<i>To be familiar with and review materials related to the finances including but not limited to: budgets, capital plans, reserve studies, member assessments, delinquent accounts/collection activities, profit and loss statements, balance sheets, investments, audit reports, and tax reporting documents. To review, investigate and make recommendations to the Board concerning actions of a financial nature.</i>
Members	Lois Watson, Chair (Treasurer) Kate Black, Vice Chair Jennifer Johnston, Linda Barrett, & Raymond Nelson
Board Representatives	Treasurer Lois Watson, Secretary Monte Hicks
Ex Officio	Bill Palmer (Community Manager), Joseph Elkins (Controller)

Safety	Meets the 1 st Monday of the month at 1:00 p.m.
Mission Statement	<i>Identify public safety and security issues in the Community; working with the Manager and Compliance Officer support the enforcement of safety related issues; recommend cost effective solutions to safety and security issues; provide safety education and prevention awareness; and maintain the Community's Firewise status through the promotion of fire safety and education activities. Work with the Greenbelt Committee on fire fuels reduction.</i>
Members	Brad Reading, Chair Carolyn Caporgno, Vice Chair Ted Taylor, Brian Hickman
Board Representatives	Jack Galbraith & Sec Pro Tem Nancy Shimeall

Social & Recreation	Meets the 2 nd Wednesday of the month @ 2:00 p.m.
Mission Statement	<i>To promote social and recreational activities that will interest and involve a broad sector of the community. The Committee is responsible for recommending to the Board enhancement of recreation facilities and equipment to promote their mission.</i>
Members	Katie Reading, Chair Kasey Jensen, Vice Chair Cathy Echert, Lynn Parnell, Debi Yeabsley, Leslie Levenberg, Joyce Nugent, Louise Kari, Ann Lebel
Board Representatives	Lois Watson

TASK FORCES

NONE CURRENTLY	Meets at the call of the Chair. Sunsets when mission is complete.
Scope of Work	
Members	
Board Representatives	