

Shelter Bay Office Hours: Monday—Friday, 8am—5pm

BOARD OF DIRECTORS OPENING

Applications are now being accepted for an open position on the Shelter Bay Board of Directors. This person will fill the position of Dan McCaughan, who resigned for personal reasons. The position will run through June 30, 2025.

The deadline for applications for this open position will be no later than May 25, 2024*, at 5 p.m. If you or someone you know are interested in applying for this position, you may obtain a Board Candidate Form which is available online at the Governance/Board of Directors page on the website at shelterbay.net, or in paper form at the Shelter Bay Main Office. Please deliver or mail the completed application to the Shelter Bay Office, Attention: Executive Secretary Ann Serwold, 1000 Shoshone Drive, La Conner, WA 98257. You can also apply via email to aserwold@shelterbay.net.

*The Board will announce the deadline for candidates at a later date, but before the May 25 90-day period per the By-Laws.

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Rich Watkins	Feb 3
Skip Cooper	Feb 8
Linda Dianne Adams	Feb 22

FILING FOR BOARD MEMBER CANDIDACY

FILING FOR BOARD MEMBER CANDIDACY

May 18, 2024 – Annual Membership Meeting/Election

Board Member Candidacy Deadline:

Three (3) three-year positions on the Board of Directors will be elected at the May 18, 2024, Annual Membership Meeting/Election to fill the three expiring terms held by Wendy Poulton, Monte Hicks, and Pat McGarry.

Members wishing to file should complete the Board Candidate Application Form which is available at the Governance/Board of Directors page on the Website at shelterbay.net or by calling the Office to request a form. Anyone wishing to become a Board candidate must be a member in good standing in the Community.

Board candidates must file by no later than:

Monday – March 25, 2024 at 5:00 p.m.

All interested members are encouraged to file.

Monte Hicks, Board Secretary

BUDGET DEVELOPMENT MEETINGS

Our fiscal year starts on July 1, and this is the time of the year to start creating the budget for Fiscal Year 24/25. In addition to operations, there are significant funds dedicated to capital projects. The process starts with the Operating Budget, and then the Capital Budget, which is drafted by the Manager and is heavily based on the current year. The Manager will provide a draft to the Finance Committee and the Board of Directors by Friday, March 1. In the following weeks, there are three budget development meetings scheduled to review and revise the draft.

Thursday, March 7 – 1 p.m. – 4 p.m.— Operations (including lease, marina, water, and sewer)

Tuesday, March 19 – 1 p.m. – 4 p.m.— Capital

Tuesday, March 26 – 1 p.m. – 3 p.m.— Optional, as needed.

The third budget development meeting on March 26 will be held only if more time is needed for discussion.

These meetings will be held in the Clubhouse and via Zoom, they are open to all members of the Community, and we are asking for your participation. If you cannot make the meetings, we would appreciate any input you wish to share. Just email the Manager before March 6 at bpalmer@shelterbay.net, and put "Budget Ideas" in the subject line.

President's Message



The months are going by quickly and the days are getting longer. I enjoy the longer days, but the months need to slow down a bit. February was a good month and life seemed normal in Shelter Bay. It was a good month for the gardeners who have been in hibernation for the last few months. A tip of the hat to Linda Shipley and the Garden Club crew for keeping up their work whenever the weather cooperated.

The Social and Recreation Committee and Communiversy provided entertainment and educational events to keep our minds active and engaged. Just a reminder that there are Exercise Classes in the mornings, and the Shelter Bay Chorus has a practice every Thursday. Have a look at the calendar on the website to see all the activities and their times and places.

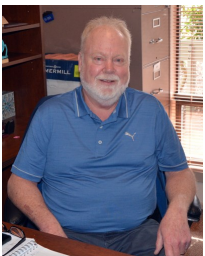
The board approved a project in February that will provide an economical solution to heating and air-conditioning issues in the Clubhouse and office. It will provide better heat in the winter and cooling in the summer along with improving airflow. Thanks to fellow board member Lawson Earl for his leadership of this project.

How time flies! March marks the first anniversary of Bill Palmer joining us as Community Manager. Bill is doing a great job with the support of his staff. I personally enjoy working with Bill and invite you to tell him and the staff that you appreciate their service.

There is a great opportunity for Shelter Bay residents. The Swinomish Boys and Girls Club is sponsoring a class for middle and high school kids to learn about entrepreneurship. They need volunteers to talk about their experiences as entrepreneurs. They would like to hear about marketing, sales, operations, finance, and law. The class meets once a week on Thursdays from 5-6 PM. Many of you have experience in some or all these areas and would bring real-world knowledge to the students. Contact Christina Adams: cadams@swinomish.nsn.us or 360-708-2976.

I'll close this message with my comment on the progress of obtaining a new lease. By the time you have read this message, our lease group will have met with our counterpart Senators from the Swinomish Tribe. After this meeting, all the participants in the negotiations and their lawyers will meet with the Bureau of Indian Affairs on March 13. This meeting is critical to proceeding with the detailed terms of a new lease. If this meeting goes well, we can proceed to talk publicly about some elements of the new lease.

Community Manager's Message



Greetings from the Shelter Bay Community Office

Pool – As previously reported, we now have an operating permit for the pool. We are currently tracking the weather forecasts trying to find a couple of decent weather days to be able to open, even if for a short time. We are also in the process of submitting all the permitting documents for the major renovation that will start sometime this spring. More to come.

Playground update – As previously reported, we identified a few additional permitting issues that need to be addressed related to a Wetland Study, along with a Liquefaction Study. The testing has been completed, and we should have those studies in hand by the last week of February. This should allow us to complete the last few steps in the permitting process, thereby allowing us to begin the installation sometime in March or April.

Coquille Park – We have some knowledgeable and dedicated community volunteers who are working on potential plans for what can be done with the remaining upper pool house building. The initial plans do not include a lot of extras, and are focused more on a Handicap accessible bathroom, and lots of storage/open spaces and access points. Once these are completed, they will be presented to the Facilities Committee and the Board for input. Once all the details of the potential project are worked out, we will certainly share it with the community.

Budgets - We are currently working on the 2024/2025 budgets. This includes both the Operational departments as well as all the Capital Items/Projects. This is my first go-round with the Shelter Bay budgets, and I appreciate all the help and insight that my team and others are providing. On the Capital side, we are now utilizing recently acquired Reserve Funding software that will allow us to better plan for new items, as well as to ensure steady ongoing funding for the replacement of existing items. This will allow us to have more detailed plans that go out many years into the future. This makes it easier to determine the Capital dollars that are needed both for new projects and replacements that will take place in future years.

As always, I want to acknowledge all the staff who work here at Shelter Bay. They are a hard-working group of talented individuals who do their absolute best to serve the community. I also thank all the volunteers, Committee members, and Board members who contribute their time and expertise to help make Shelter Bay a wonderful place to live.

Warm Regards

Bill Palmer

Community Manager



shelter bay community, inc.™
Board of Directors - Action Items

Special Board Meeting – February 13, 2024

- 1) Accepted Resignation of Director Gary Ladd effective 1/17/2024.
- 2) Appointed Pat McGarry to Gary Ladd’s vacated seat through the term ending 6/30/2024.

Regular Board Meeting – February 21, 2024

- 1) Amended Budget Development & May 18, 2024, Election Calendar – changing March 7 topic to Operations and March 19 to Capital only.
- 2) Approved Proposed Amendments to the By-Laws as Presented by Legal for the Purpose of Clarity and to be put before the Community at the May 18 Election.
- 3) Adopted Resolution 24-02 – Allocating FY 21-22 Net Income of \$479,420 to Capital Reserves.
- 4) Acknowledged Receipt of the FY 21-22 Audit.
- 5) Adopted Resolution 24-03 – Updating Architectural Construction Guidelines Effective March 1, 2024.
- 6) Adopting Resolution 24-04 – Rules & Regulations Part I – Increasing Newsletter Ad Prices Effective July 1, 2024.
- 7) Authorizing Funds of \$65,000 for Clubhouse & Office HVAC updates including \$25,000 to address the Annex by June 30, 2024.
- 8) Approved to Sanction Director Dan McCaughan for Violations of Rules & Regulations, Part II, Chapter 40 Code of Conduct 040.020.020 Dissemination of Confidential Information.
- 9) Approved Engaging Legal Counsel to Draft a Response Letter to Lot 641.
- 10) Appointed Directors Pat McGarry to Harbor & Facilities Committees, VP Rick Parnell from Harbor to Rules Committee, and Pres Rod Proctor to Safety Committee as Board Reps. Removed Director Poulton from Harbor Committee.

shelter bay company™

Company Board Meeting – February 21, 2024

- 1) Accepted Resignation of Director Gary Ladd effective 1/17/24.
- 2) Appointed Board members to be the same as those of Shelter Bay Community, Inc.
- 3) Sanctioned Director Dan McCaughan for six months for violations of the Company Good Faith Statement – Dissemination of Confidential information.

Dock Notes



On March 16, the Marina is hosting an event for boaters who wish to dispose of or practice discharging a marine visual distress signal, aka “emergency flare.” Any vessel longer than 16 feet must have such devices aboard for use in daytime and nighttime conditions. While most boaters have never needed to deploy a distress signal, having the opportunity to use one in a non-emergency situation is likely to make for better utilization should a need arise. The Marina has secured authorization from USCG to conduct this practice, and local emergency responders may join the activity. Boaters who wish to participate should contact Harbormaster Vanessa for more information. Vfinch@shelterbay.net or 360-333-2952

CPR/First Aid/AED Class

Saturday, March 9, 2024

9 a.m. – 12 noon

Shelter Bay Community Clubhouse, 1000 Shoshone Drive

Instructors: Captain Gary Ladd from Fire District 13, and others if needed.

Do you need to certify or recertify your CPR skills for work or your Emergency Worker Card? Are you a member within the Shelter Bay or Swinomish communities who wants to have **CPR and First Aid** training to help your family members?

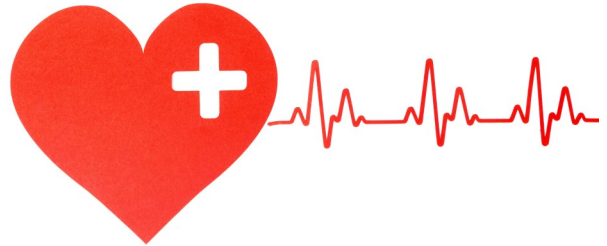
\$25/person

There are still openings for this class. **Contact Carolyn Caporgno**, Safety Committee Vice Chairperson, and CERT Advisory Team Chairperson at carolyncaporgno@gmail.com to register for this event. Additional information will be provided following sign-up. Students must be 12-13 years old (based on body strength).

Registration closes Monday, March 4 at 5 p.m.


Sponsored by Shelter Bay Safety Committee

All Shelter Bay Community/Eagle Nest members, as well as Swinomish Indian Tribal Community members, are encouraged to sign up.



FIRE DISTRICT 13
January 16-February 15, 2024
Response Summary

Abdominal Pain	1
Cardiac	1
Chest Pain	1
Difficulty Breathing	3
DOA	1
Falls	3
MVA	1
Seizure	1
Sick Person	5
Smoke Alarm	2
Stroke	1
<u>Welfare Check</u>	<u>6</u>
Total Responses	26



Volunteerism - Part 3

About 900 homes and 1600 people are in Shelter Bay, all of whom will be severely impacted by a disaster – wildfire, tsunami, windstorm, blizzard, volcanic eruption, earthquake, etc. Who is going to help YOU? Probably your cell phone, internet, and power will no longer work! Possibly for 7-10 days or more! Are you ready for that?

Capt. Gary Ladd, fd13cro@wavecable.com, has received exactly 3 contacts from the two prior newsletter articles for the windstorm exercise on March 30 that will simulate responding to a disaster. Are you part of a neighborhood watch? Can you help yourselves and your neighbors? For how long? How will you communicate your needs to someone? Where can you go within Shelter Bay to find assistance? Will Shelter Bay even have any volunteers who know how to support and aid the community?

Interested volunteers, ham operators, CERTS, first responders, retired medical personnel, etc. are all needed to support our neighbors and community. 100 people are more effective than 3. The event runs from 9 AM – 2 PM. We want to set up the equipment the community purchased, and will be using the clubhouse. Send me an email committing yourself to help in this important exercise. More info will follow via email.



The Shelter Bay Community Emergency Response Team (CERT) is looking for new members. Free hybrid classes are available online with local hands-on practical training offered throughout the year.

Once you complete the online coursework and make a copy of your completion certificate, you can sign up for the Skagit County practical or hands-on session when you will practice the skills you learned during your online study.

Visit our website at <https://shelterbay.net/governance/cert> for more information.

A word from your Communications Committee

DID YOU KNOW?

The most frequently asked questions are now answered on the website at

<https://shelterbay.net/shelter-bay/faqs>

A word from your GREEN Committee

**Did You
Know?**

DID YOU KNOW?

You can protect your home from wildfires through your landscaping. Learn more about Firewise Landscaping at <https://extension.usu.edu/forestry/resources/forest-fire/firewise-landscaping-basics>.

SWINOMISH NEWS and EVENTS

Michal Heidt, The Environmental Studies Coordinator for Swinomish has shared some very exciting news.

“We are thrilled to announce the launch of our new Cedar Box Experience! Cedar Box Experience Launch can be found at <https://cedarboxexperience.com>. This interactive educational website offers an immersive journey in Pacific Northwest plants, foods, cultural ecosystems, and Coast Salish foodways. Learn through stories, art, photos, videos, and games; and explore the sounds found in cultural ecosystems. The project is a collaborative effort among Feed Seven Generations, Tahoma Peak Solutions, GRuB’s Wild Foods and Medicines Program, and the Swinomish Community Environmental Health Program. The Cedar Box Experience will ignite your curiosity and inspire you to connect with the land, seasonal cycles, and cultural traditions,” Michal Heidt.

I visited the site, and it's a wild ride for sure. You travel in a circle through the different methods of cooking, and interactive ecosystems. It's very educational. For those of you following The 13 Moons, we are now entering “Moon When Frog Talks.” All 13 Moons can be found in The 13 Moons First Foods and Resources Curriculum PDF at the above website.

Contributing Writer, Lisa Versteegh

SAVE THE DATE

Sunday, April 14, 3-6 pm at the Clubhouse

The Communications and Social and Recreation Committees would like to announce that there will be a fair to introduce community members to the various Committees and WhatsApp Clubs available here. Come find out how to get more engaged with Shelter Bay! See what is going on with committees, sports, hobbies, and games! Come for the info; stay for the free raffle!



GARDEN CLUB NEWS



Spring is in the air and the Garden Club is ready to start bringing the gardens back to life!

The daffodils that we planted in the fall are coming to life, and we are looking forward to seeing their beautiful faces.

At our first meeting of the year on February 23, we put together our gardening plans.

If you are interested in joining the Garden Club, you can send me an email at lrshiple@wavecable.com

Happy Gardening,
Linda Shipley

A Note from your ACC Chair—Alan Dietz

We recently received a complaint regarding the intensity of outside and dock lighting. The complaint also includes lighting that is being left on all night or is shining directly into your neighbor's home. This is a reminder that if you want to install exterior lighting on your house, yard, or dock you must submit an Application for Certificate of Compliance. Our protective Covenants and ACC Guidelines prohibit the use of high-intensity lighting which illuminates large areas outside of the residence. Lighting is limited to building entrances and approaches, perimeters, walks, pathways, ramps, and docks with low light levels, or utilizing a louvered design to provide a low level of defused light.

The rules about external lighting for Residences and Docks can be found by going to <https://shelterbay.net/governance/governing-documents/>

- 1) In **Covenants**, go to **ARTICLE IV, COVENANTS AND RESTRICTIONS**, item 28 **Exterior Lighting**. There are separate articles for Divisions 1-4, and for Division 5.
- 2) In **Rules & Regulations - Part I**, go to **XII. EXTERIOR LIGHTING**.

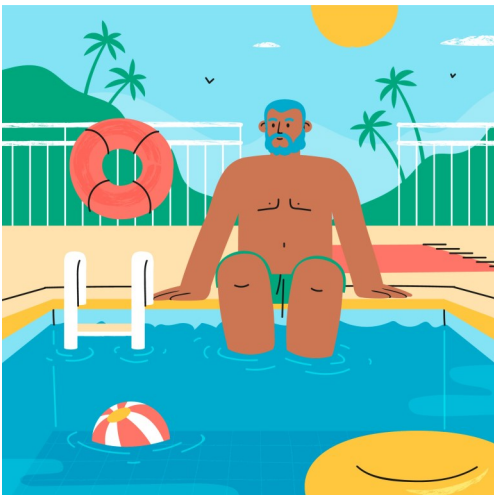
ACC Construction Guidelines can be found by going to <https://shelterbay.net/governance/architectural-compliance-committee-forms/> and clicking on **Architectural Compliance Construction Guidelines**.

- 1) Section C, Item 11 discusses the **Application for Private Dock Construction**, and the actual application can be found in **Exhibit J**.
- 2) Section H, Item 16 discusses **Exterior Lighting**, and the actual application can be found in **Exhibit D**.

To prevent needing to take remedial action, the committee asks all homeowners to review their outside lighting to ensure that they comply with the HOA Guidelines. Your cooperation in this matter is appreciated.

Pool Attendants Needed

The business office is accepting applications for Pool Attendants for the upcoming pool season. The Pool Attendant will monitor swimmers, oversee safety, assist persons within the pool area, prepare the pool for opening and closing, and perform limited pool maintenance. Pick up an application for a fun summer job!



Did You Know?

Shelter Bay Community is served by Fire District 13, not the La Conner Fire District. FD13 offers additional services to our community, such as Good Morning Fire District 13, the FD-13 CARES program, CPR/Basic Fire Aid/AED training, and educational medical articles in this newsletter. Contact skagitfire13.net for more information.



Shelter Bay Happenings

CALLING ALL SHELTER BAY LADIES!

Come join your neighbors once a month for a friendly breakfast. Here's a chance to make new friends, visit with old friends, and find out what's happening. Join us **Friday, March 1 at 9:15 a.m.** at Shawn O'Donnell's Farmhouse.



SRC Cooking Demonstration

Come join us in the clubhouse as Lynn Parnell demonstrates her healthy sourdough bread recipe.

Sunday, March 10th at the clubhouse @ 2 pm.

Each participant will receive the recipe and a sampling.

Please sign up at the office for this free demonstration.

SIPS & SMOKES by the FIRE



All are welcome!
Gather at the BBQ Pavilion by the clubhouse. (Not required to smoke or drink to attend)

Thursday, March 14 from 4-6 pm.
BYOB and smokes

St. Patty's Lucky Happy Hour



Saturday, March 16 @ the clubhouse, 5-7 pm.

Wear something green!

BYO Everything*

*Everything = Appetizer to share & your beverage of choice

Community Town Hall

Sunday, March 24, 2024, at 7 p.m. at the Shelter Bay Clubhouse, but send questions to board@shelterbay.net. Watch for follow-up emails and the website for reminders.



SHELTER BAY BOOK CLUB

We meet on the first Monday of the month at 1:00 p.m. Changes may happen due to holidays. Please contact Lee Ann Wing at lwing@wavecable.com with any questions, and/or to update our email list.



When: Monday, March 4 @ 1:00 p.m.
Book: Horse
By: Geraldine Brooks
Location: Mary Newby
663 Muckleshoot Circle
RSVP: maryknewby@wavecable.com
206-399-8534

When: Monday, April 1 @ 1:00 p.m.
Book: Lessons in Chemistry
By: Bonnie Garmus
Location: Diana Klein
659 Muckleshoot Circle
RSVP: dianakayk@gmail.com
562-254-5123

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Please see the shelterbay.net for advertisement information.



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jackiestone@windermere.com

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Thinking of selling your powerboat? La Conner Yacht Sales is busy with buyers and would like to talk with you about listing your vessel. Give us a call or stop by our office located in the La Conner Marina.

360.466.3300 Art, Marcie & Tony

How much can I sell my Shelter Bay home for? View all the homes listed for sale in Shelter Bay at <http://www.shelterbaylaconner.com> According to the National Association of Realtors 96% of all Buyers begin their home search on the internet. The Tim Good Team provides a strong internet presence including the best marketing program, aerial photography, and professional graphics required to produce the results you want. Your listing will be a featured listing on Zillow.com, placed



on the MLS (multiple listing service), Trulia, Realtor.com, Redfin, and syndicated to thousands of top rated real estate web pages. Buyers searching the internet will click more than twice on your featured home because we use the latest technology to compel them to take a closer look at your home. As Shelter Bay residents, Tim and Mo know the unique requirements of Shelter Bay to close the sale of your home. Call Tim at 360-708-3828 or email at timgood777@gmail.com or call Mo at 360-441-9719 managing brokers RSVP Real Estate.

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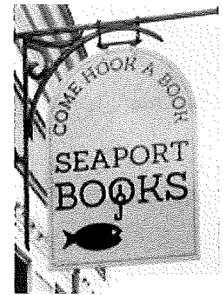
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Friday, March 15, 2024

from 3 pm to 5 pm

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March 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 7:30am Exercise Class 9:30am Exercise Class 10:15am Line Dancing Class	2
3	4 7:30am Exercise Class 9:30am Exercise Class 3pm Safety Committee Meeting	5 9am Architectural Compliance Committee Meeting	6 7:30am Exercise Class 9:30am Exercise Class 3pm Finance Committee Meeting	7 9am Facilities and Amenities Committee Meeting 1pm Budget Development Meeting #1 (Operations) 4pm Chorus Practice	8 7:30am Exercise Class 9:30am Exercise Class 10:15am Line Dancing Class	9 9am CPR/Basic First Aid/AED Class (Safety Committee)
10 2pm SRC Cooking Class	11 7:30am Exercise Class 9:30am Exercise Class 10am Community Emergency Response Team Advisory Committee (CERT) Annex	12 3pm Harbor Committee Meeting	13 7:30am Exercise Class 9:30am Exercise Class 2pm Social & Recreation Committee Meeting	14 9am Green Committee Meeting 1:30pm Communications Committee Meeting 4pm Chorus Practice 4pm SRC Sips & Smoke @ BBQ Pavilion	15 7:30am Exercise Class 9:30am Exercise Class 10:15am Line Dancing Class	16 11am Marine Flare Disposal & Discharge Event (vfinch@shelterbay.net) 5pm SRC St. Patrick's Lucky Happy Hour
17	18 7:30am Exercise Class 9:30am Exercise Class 4pm Communiversy Committee Meeting	19 9am Architectural Compliance Committee Meeting 1pm Budget Development Meeting #2 (Capital) 3:30pm American Sewing Guild Meeting	20 7:30am Exercise Class 9:30am Exercise Class 4pm Shelter Bay Board of Directors Meetings	21 4pm Chorus Practice	22 7:30am Exercise Class 9:30am Exercise Class 10:15am Line Dancing Class	23 8:30am Yacht Club Dinner
24 7pm Town Hall	25 7:30am Exercise Class 9:30am Exercise Class 12pm Newsletter Articles Due	26 1pm Budget Development Meeting #3 (as needed)	27 7:30am Exercise Class 9:30am Exercise Class	28 9am Green Committee Meeting 4pm Chorus Practice	29 7:30am Exercise Class 9:30am Exercise Class 10:15am Line Dancing Class	30 9am Windstorm Exercise (fd13cro@wavecable.com)
31	Newsletter Articles Due					

Agendas are posted at the Website. Members must log-in. Shelter Bay residents are encouraged to attend.

Please visit the Calendar page at www.shelterbay.net for updates.



shelter bay community, inc.

1000 Shoshone Drive
La Conner, WA 98257

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Shelter Bay Community Manager
Bill Palmer

Board of Directors

President - Rod Proctor

Vice President - Rick Parnell

Secretary - Monte Hicks

Treasurer - Jan Paul

Secretary Pro Tem - Nancy Shimeall

Directors—Lawson Earl, Dan McCaughan,
Wendy Poulton, Open Position

Executive Secretary - Ann Serwold

Committee Chairpersons:

Architectural Compliance: Alan Dietz

Rules: Don Moore

Harbor: Brad Howton

Communications: Jim Barrett

Green: Julie Peddy

Facilities: Jack Galbraith

Finance: Jan Paul, Treasurer

Safety: Brad Reading

Social & Recreation: Katie Reading

Committee Secretary: Renata McCauley