



shelter bay community, inc. TM

Committees/Task Forces/Groups List Effective March 2024

STANDING COMMITTEES

Architectural Compliance	Meets the 1 st and 3 rd Tuesday of the month @ 9:00 a.m.
Mission Statement	<i>To interpret, enforce, and administer the Protective Covenants and Rules and Regulations as they apply to member improvements, including construction, exterior remodeling, drainage on lots, ditches and culverts within the road right-of-way, and private piers and floats.</i>
Members	Alan Dietz, Chair Vacant, Vice Chair Mike Shannon, Tom Rosadiuk, Clark Scarboro, Bill Massey
Alternates	Steff Steinhorst, Mike Morrell
Board Representatives	Monte Hicks
Ex Officio	Robert Vandeventer (Maintenance Supervisor) Brad Stolzenburg (Compliance Officer)
Facilities and Amenities	Meets the 1 st Thursday of the month at 9:00 a.m.
Mission Statement	<i>To ensure facilities and amenities are fully functional, updated, safe, cost effective, and aesthetically pleasing. Drawing from the Capital Facilities Plan, the Committee will determine needs, explore opportunities for the facilities, including enhancements and aesthetic improvements, and bring forward to the Board options, specific recommendations, and plans to achieve this mission. The Committee may manage and implement projects as authorized by the Board.</i>
Members	Jack Galbraith, Chair Tom Madden, Vice Chair Bruce Romero, Tom Rosadiuk, Ric Henderson, (Linda Shipley, Garden Club Chair)
Alternates	Lisa Versteegh
Board Representatives	Pat McGarry, Project Manager Lawson Earl & CM Bill Palmer Ex-Officio
Green	Meets the 2 nd and 4 th Thursdays of the month at 9:00 a.m.
Mission Statement	<i>To manage and oversee the trees, shrubbery, and views of the Community in accordance with the governing documents of Shelter Bay Community Inc. for the enjoyment and safety of the Community and its members.</i>
Members	Julie Peddy, Chair Bill Massey, Vice Chair Cate Grinzell, Susan Brown, TJ Reinoso
Alternates	Mary Dietz
Board Representatives	Sec Pro Tem Nancy Shimeall
Ex Officio	Brad Stolzenburg (Compliance Officer)
Harbor	Meets the 2 nd Tuesday of the month @ 3:00 p.m.
Mission Statement	<i>To oversee the management and operation of the Shelter Bay Marina and Harbor and make recommendations to the Community Board of Directors.</i>
Members	Brad Howton, Chair Open, Vice Chair Philip Attneave, Ron Fortier, Fred Robinson, Randy Hageman
Alternates	Jim Barrett, Tom Madden, Bruce Romero
Board Representatives	VP Rick Parnell, Pat McGarry
Ex Officio	Vanessa Finch (Harbormaster), Steven Shipley (assist Harbormaster), Brad Stolzenburg (Compliance Officer) Bill Palmer (Community Manager)

Rules	Meets the 1 st Tuesday of the month @ 2:00 p.m.
Mission Statement	<i>In accordance with the By-Laws, to interpret, enforce and propose changes to the By-Laws, Protective Covenants, and any regulations made by the Board, and impose such fines and take such actions as may be necessary and proper for the enforcement of any of these documents. The Rules Committee, in coordination with the committees, is responsible for reviewing committee guidelines for compliance with the governing documents.</i>
Members	Don Moore, Chair Susan Brown, Vice Chair Randi Freidig, Britt Wisniewski, Mona Beach
Alternates	Bob Doupé, Susan Olsen
Board Representatives	Jan Paul, Rick Parnell

AD HOC COMMITTEES

Communications	Meets the 3 rd Thursday of the month at 1:30 p.m.
Mission Statement	<i>Through utilization of the Website, Newsletter, and other forms of communications and technology, to disseminate news and information regarding the operation, governance and management of Shelter Bay and note events of general interest. Responsible for making recommendations to the Board on communications related issues.</i>
Members	Carolyn Caporgno, Chair/Newsletter Editor Jim Barrett, Vice Chair Alice McKenzie, Lois Watson, Debbie Galbraith, Lisa Versteegh
Board Representatives	Wendy Poulton & Nancy Shimeall
Ex Officio	

Finance	Meets the 1 st Wednesday of the month at 3:00 p.m.
Mission Statement	<i>To be familiar with and review materials related to the finances including but not limited to: budgets, capital plans, reserve studies, member assessments, delinquent accounts/collection activities, profit and loss statements, balance sheets, investments, audit reports, and tax reporting documents. To review, investigate and make recommendations to the Board concerning actions of a financial nature.</i>
Members	Jan Paul, Chair (Treasurer) Kate Black, Vice Chair Jennifer Johnston, Linda Barrett, & Raymond Nelson
Board Representatives	Treasurer Jan Paul, Secretary Monte Hicks
Ex Officio	Community Manager, Bill Palmer

Safety	Meets the 1 st Monday of the month at 1:00 p.m.
Mission Statement	<i>Identify public safety and security issues in the Community; working with the Manager and Compliance Officer support the enforcement of safety related issues; recommend cost effective solutions to safety and security issues; provide safety education and prevention awareness; and maintain the Community's Firewise status through the promotion of fire safety and education activities. Work with the Greenbelt Committee on fire fuels reduction.</i>
Members	Brad Reading, Chair Carolyn Caporgno, Vice Chair Ted Taylor, Bill Davis, Brian Hickman
Board Representatives	President Rod Proctor

Social & Recreation	Meets the 2 nd Wednesday of the month @ 3:00 p.m.
Mission Statement	<i>To promote social and recreational activities that will interest and involve a broad sector of the community. The Committee is responsible for recommending to the Board enhancement of recreation facilities and equipment to promote their mission.</i>
Members	Katie Reading, Chair Lois Watson, Vice Chair Cathy Echert, Karen Jensen, Debi Yeabsley, Mo Olason, Leslie Levenberg, Lynn Parnell, Joyce Nugent
Board Representatives	Wendy Poulton, Sec Pro Tem Nancy Shimeall

All Board Members may be called upon to provide a quorum, if needed.

TASK FORCES

NONE CURRENTLY	Meets at the call of the Chair. Sunsets when mission is complete.
Scope of Work	
Members	
Board Representatives	