

Shelter Bay Office Hours: Monday—Friday, 8am—5pm



BOARD OF DIRECTORS OPENING

Applications are now being accepted for an open position on the Shelter Bay Board of Directors. This person will fill the position of Gary Ladd, who resigned January 17 for personal reasons. The position will run through June 30, 2024. The successful applicant can continue as a Board member by running for an elected three-year term at the Annual Elections this May.

The deadline for applications for this open position will be February 9, 2024 at 5 p.m. If you or someone you know are interested in applying for this position, you may obtain a Board Candidate Form which is available online at the Governance/Board of Directors page on the website at <u>shelterbay.net</u>, or in paper form at the Shelter Bay Main Office. Please deliver or mail the completed application to the Shelter Bay Office, Attention Executive Secretary Ann Serwold, 1000 Shoshone Drive, La Conner, WA 98257. You can also submit the application via email to <u>aserwold@shelterbay.net</u>.

BUDGET DEVELOPMENT MEETINGS

Our fiscal year starts on July 1, and this is the time of the year to start creating the budget for Fiscal Year 24/25. In addition to operations, there are significant funds dedicated to capital projects. The process starts with the Operating Budget, and then the Capital Budget, which is drafted by the Manager and is heavily based on the current year. The Manager will provide a draft to the Finance Committee and the Board of Directors by Friday, March 1. In the following weeks, there are three budget development meetings scheduled to review and revise the draft.

March 7 - 1 p.m. - 4 p.m. - Operations March 19 - 1 p.m. - 4 p.m. - Capital March 26 - 1 p.m. - Optional, as needed.

The third budget development meeting on March 26 will be held only if more time is needed for discussion.

These meetings will be held in the Clubhouse and via Zoom, they are open to all members of the Community, and we are asking for your participation. If you cannot make the meetings, we would appreciate any input you wish to share. Just email the Manager before March 6 at <u>bpalmer@shelterbay.net</u>, and put "Budget Idea" in the subject line.

Here's What's Inside



Chris Morrell January 2024

FILING FOR BOARD MEMBER CANDIDACY

May 18, 2024 – Annual Membership Meeting/Election

Board Member Candidacy Deadline:

Three (3) three-year positions on the Board of Directors will be elected at the May 18, 2024 Annual Membership Meeting/Election to fill the three expiring terms held by Wendy Poulton, Monte Hicks, and the currently Open Seat.

Members wishing to file should complete the Board Candidate Application Form which is available at the Governance/Board of Directors page on the Website at <u>shelterbay.net</u> or by calling the Office to request a form. Anyone wishing to become a Board candidate must be a member in good standing in the Community.

Board candidates must file by no later than:

Monday – March 25, 2024 at 5:00 p.m.

All interested members are encouraged to file.

Monte Hicks, Board Secretary

President's Message



It's hard to believe that it's February already. January gave us some winter weather to try out our generators, snowplows, and rain gear. It was fun to see the kids sledding on the golf course and building snowmen. Hopefully, our homeowners and marina tenants didn't have too many frozen water lines. The Shelter Bay Maintenance staff and Harbormasters were busy answering calls and being proactive in the freezing weather. Thanks to all of them for their good work.

The Board Meeting and Town Hall meetings did a good job of taking care of January's business. I'm a big fan of the new format of the Finance Reports. The reports are easy to understand and even entertaining. A tip of the hat to Joseph Elkins, our Controller, who puts these presentations together. I would also invite you to attend our Town Hall meetings the Sunday after each Board

Meeting. The next meeting is February 25, 2024, from 7-8 p.m. in the Clubhouse in-person only. These meetings are casual and very interactive.

There is not much to report on New Lease progress in January. We still haven't heard from the Bureau of Indian Affairs about a joint meeting with the Swinomish, BIA, and Shelter Bay New Lease Groups. I am hopeful that this meeting will happen in February.

As a final item this month I'd like to share something I found out. I like to receive my communications with Shelter Bay via email including my bill. I noticed that we send out a lot of newsletters and bills using USPS. This is laborintensive and expensive. So, if you are currently receiving your newsletter or bill via the postal service and would like to use email, please contact the office. Currently, you can't use the website to manage your choices, but our new system will eventually allow you to manage this yourself.

Community Manager's Report



Greetings from the Shelter Bay Community Office

Pool Update – We are excited to announce that, on Thursday, January 11, we received an operating permit for the pool. This is a temporary permit issued by the Swinomish Permit Department with the understanding that we will be continuing with the major renovation of the pool and exterior decking areas that I shared in last month's newsletter. We are currently looking at long-range weather to see when the best dates and times to open will be. This will be a short-term opening as we then move into the Renovation Phase. More to come.

Playground update – As previously reported, we identified a few additional permitting issues that need to be addressed related to a Wetland Study, along with a Liquefaction Study. We hope that those studies will be completed by early February, allowing us to install the equipment in Early Spring.

We received our first winter weather in the third week of January, and it was my first experience with it here in the community. There was quite a bit of snow and some ice. Our staff worked diligently to plow the roads, and to sand those areas that do ice over. We have also identified some specific areas that are more problematic than others and tried to focus on those as much as possible to ensure safe travel for all our members. I continue to collaborate with Staff and committee members to try to resolve those areas that pose major challenges, and to get fixes in place as soon as possible. It is my understanding that some of these issues have lingered on, and we will do our best to cure them as quickly as possible.

On Tuesday, January 9 we had a power failure here in the community and this caused challenges with our water system. When the power failed, our backup generator that powers the water pumps kicked in right away, but the power from the generator to our pumps was not transferred over immediately. This resulted in a loss of pressure in the water system while we worked on the transfer, which in turn created the "Boil Water" issue. The technician from the Generator Company was on site quickly and was able to get it switched over, but, due to the loss of pressure, out of an abundance of caution, we issued the boil water notice. We now have staff members who know what to do in the event the generator does not transfer over right away, so we do not anticipate having the same issue in the future. Additionally, I have made some inquiries with the lab that processes our water testing, trying to expedite results, and I will be visiting the lab to have more discussion regarding the timeliness issue.

As always, I want to acknowledge all the staff at Shelter Bay. They are a hard-working group of talented individuals who do their very best to serve the community. I also thank all the volunteers, Committee members, and Board members who contribute their time and expertise to help make Shelter Bay a great place to live.

Warm Regards Bill Palmer Community Manager



VOLUNTEER FOR THE SHELTER BAY COMMUNIVERSITY SUB-COMMITTEE

shelter bay Community University

Do you enjoy the Communiversity classes? If so, consider joining the team that brings you these interesting and fun events. The Communiversity team works to locate instructors that can provide informative and enjoyable topics of interest to our Community. Once a speaker is located, we coordinate the presentation, arrange if Zoom will be used, coordinate the date and time, promote the event, setup the

room and AV equipment, and even clean up after the class if necessary. We think of our committee as the "other fun committee" - not a lot of rules or procedures to be followed, just friends making Shelter Bay a great place to live.

The Communiversity subcommittee also coordinates the **Know Your Community** program of presentations about Shelter Bay, our history, rules, leases, and much more. You don't need to be an instructor to participate; we need members who enjoy helping to bring interesting classes to our community. We meet on the third Monday of each month at 4:00pm. If you want to join our group, to teach a class, or to propose a topic for a future class, click on this email address and send us a message – jim@barrettmarine.com



shelter bay community, inc. ™ Board of Directors - Action Items

Regular Board Meeting – January 17, 2024

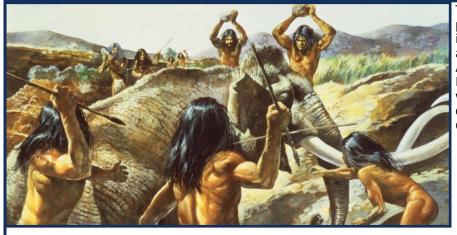
- 1) Adopted Resolution 24-01 Rules & Regulations Part II, Chapter 70 HR Policies Update paid holidays, vacation vesting schedule, grievance policy, state laws updates, and general state updates.
- 2) Authorize Green Committee to review applications for view restore on Skagit Ridge on a case-by-case basis, determine if work will cause destabilization, and work directly with the Facilities and Amenities Committee, requesting review and approval before moving forward with any action.
- 3) Approved the FY 2024-2025 Budget Development and May 18, 2024 Annual Meeting/Election Calendar, setting important meeting dates and providing deadlines as needed for the Annual Membership Meeting.
- 4) Approved 5% increase in Marina Moorage rate for FY 24-25 and retaining a 10% Resident Discount.

shelter bay company ™

Company Board Meeting – January 17, 2024

1) Approved engaging Cushman Wakefield for further work regarding the master lease negotiations.

Communiversity—First People Into North America



Instructor: Jim Barrett EdD

This is a two-session course, held both in person and by Zoom, providing information about the strong, creative, and successful first people into North America. They are the ancestors of all the North American tribes. It will also cover what science says about the new genetic data, and about archeology sites. The class will include:

- •Who were the first people?
- •When did they come?
- •Where did they come from?
- •How did they get here?
- •What did they find?
- How do we know any of this?
- •The Kennewick man controversy.

Jim has a doctorate in Adult Education and Communication. He was employed at the University of Washington for 32 years. He regularly teaches at Anacortes Senior College and Shelter Bay Communiversity.

February 20 and continuing on February 27 at 6:30 p.m. Click on this link to Register: https://forms.gle/GJD6tWeDWFGccSGB6

| | FIRE DISTRICT 13 December 16, 2023-Januar | |
|---------|--|--------|
| | Response Summa | · · |
| CKAGIA | Chest Pain | 2 |
| S. C. | Difficulty Breathing | 3 |
| = 10 Ju | DOA | 1 |
| | Falls | 1 |
| | Sick Person | 4 |
| COUNTY | Syncope* | 1 |
| | Unconsciousness | 2 |
| | Welfare Check | 2 |
| | Total Responses | 16 |
| | *Temporary loss of conscio | usness |



The Shelter Bay Community Emergency Response Team (CERT) is looking for new members. Free hybrid classes are available online with local hands-on practical training

offered February 10 and 11, 2024. Register with Skagit Emergency Management at SkagitCoCERT@gmail.com to receive a link to the online class. Once you register and receive class information, contact

<u>carolyncaporgno@gmail.com</u> for a free CERT Basic Training Participant Manual. Once you complete the online coursework and make a copy of your completion certificate, you can sign up for a Skagit County practical or hands-on session where you will practice the skills you learned during your online study.

This information is also on the Shelter Bay website under CERT. You are not required to take the next hands-on session in February, but you should take it as soon after you complete the online portion as you can. There will be hands -on sessions offered throughout 2024. Watch this column for future dates, or contact Carolyn.

Volunteerism - Part 2

Last month we touched upon our desire to assist others in a time of need. This is volunteerism, and for volunteers to be most effective they need to be organized and guided. Have you reached out to Gary at <u>fd13cro@wavecable.com</u> and given him your contact information and areas of interest to provide help?

The severity and extent of a disaster could be such that Fire and Police will not be able to receive our distress calls, and/or may not have the personnel to provide timely response. This means Shelter Bay needs to be self-reliant for some period of time. Your Community Emergency Response Team has already made extensive efforts for such a scenario by outfitting a Disaster Assistance Center (DAC) in the Storage Lot. Now is the time for volunteers to be trained in running the DAC, which includes setting up tents with heat, triage, shelter, supplies, etc.

Additionally, HAM radio operation training will provide vital communication, and volunteers will be trained in assessing and reporting neighbors in need. This effort is supported by "Help/OK" signs, available at the office, and which every home is encouraged to have. Other training includes Traffic Control, personnel accountability, and medical support.

Please contact Gary <u>fd13cro@wavecable.com</u> to help with the windstorm exercise being held March 30, 2024 at 9am.

A word from your **GREEN** Committee



DID YOU KNOW?

The Washington Native Plant Society website has a plethora of information regarding plants that are native to Washington State and grow in different

microclimates: <u>https://www.wnps.org/native-gardening</u>. Their website also includes lists of invasive and noxious plants within Washington State. Take a few minutes to peruse their website.

SWINOMISH NEWS and EVENTS

13 Moons Moon of the Windy Time

Some of you have had the great fortune of hearing about 13 Moons. Swinomish is currently in the 'Moon of the Sacred Time', (late Dec./Jan.), which is both the final moon of one yearly cycle and the beginning moon of the next cycle. This is a time for renewal and rebirth. Thus, it is also the perfect time for learning spiritual and cultural traditions from elders around the longhouse fires.

Sea-run cutthroat trout, blackmouth salmon, and steelhead are fished during winter moons; duck, geese, deer, and elk are hunted; and tools, baskets, and other items are constructed. Shellfish are collected during the nighttime low tides. This was kindly shared with our community by Michal Heidt, Coordinator of the Swinomish Community Environmental Health Program. Please look for upcoming workshops that may become available with the <u>13 Moons at Work FB page</u>. They also have a YouTube video. Be sure to visit the <u>YouTube video</u> by searching, Moon of the Sacred Time; This was part of a project program created over a yearly cycle with the Children of the Setting Sun.

Contributing Writer: Lisa Versteegh



Artwork by Roberta Gregory

Shelter Bay Drive Electric System Upgrades

February traffic may be down to one lane, so leave a little earlier in anticipation of a wait on Shelter Bay Drive itself, as well as when entering Shelter Bay Drive from any side street between the two ends of Swinomish Drive basically from the front gate to the start of the golf course.

Why? PSE and Potelco electric crews will be here to replace underground electrical cables that provide electric service to our community. They will be replacing these cables on Shelter Bay Drive between the two ends of Swinomish Drive. The civil construction crew (trenching/laying conduit) anticipates beginning the first week of February, working February 5-15. The line construction crew (pulling wire/connecting) anticipates beginning the week of February 26, working February 26-27. According to a letter mailed to PSE customers, project duration could vary based on inclement weather and emergency crew assignments. Work hours are typically Monday through Friday, 8 a.m. to 4 p.m.

Questions about this project, number 101166835, should be directed to Lane Linderman, PSE Project Manager at Lane.Linderman@pse.com or (360)-630-3007.

Texting Swinomish1 to 91896



If you haven't yet sent this text message, you may want to. This will enable you to receive community text messages from the Swinomish Tribal Community. Once you do so, you will then get to receive their bulletins and events via text message. Now, please keep in mind that most of their announcements are solely for tribal members, but

not all of them. They often have great weather and safety text messages that affect us. In addition, there are periodic events that are open to the entire community. It will also give you some interesting insight into what activities are going on with the Swinomish Tribe. The text messages will generally specify if it is an open event. Open your text message application, type 91896 as your recipient, then Swinomish1 as the message, and send. You should receive a message from Swinomish Tribe's TextMyGov notification list asking you if you would like to join. Reply Yes, to check it out!

CPR/First Aid/AED Class

Saturday, March 9, 2024 9 a.m. – 12 noon

Shelter Bay Community Clubhouse, 1000 Shoshone Drive Instructors: Captain Gary Ladd from Fire District 13, and others if needed.

Do you need to certify or recertify your CPR skills for work or for your Emergency Worker Card? Are you a member within the Shelter Bay or Swinomish communities who want to have CPR and first aid to help your family members? \$25/person

The class is limited to the first 20 people. **Contact Carolyn Caporgno**, Safety Committee Vice Chairperson, and CERT Advisory Team Chairperson at <u>carolyncaporgno@gmail.com</u> to register for this event. Additional information will be provided following signup.

Registration closes Monday, March 4 at 5 p.m.

Sponsored by Shelter Bay Safety Committee

All Shelter Bay Community/Eagle Nest members, as well as Swinomish Indian Tribal Community members, are encouraged to sign up.

Rainbow Bridge Lighting

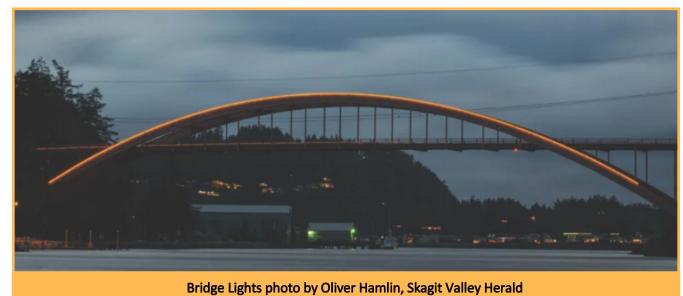
Rainbow Bridge is the most significant feature of the visual character of the Town and Shelter Bay community. For those of us who are privileged to live here, the lighted Bridge signifies "Home."

The Shelter Bay "Light Brigade" has been formed to fund the permitting, installation, and maintenance of lights on the south side of the Bridge in partnership with the Town of La Conner. Employing the same process and technology used by the Town, we can create a unified look to the Bridge, reinforcing the close bonds between Shelter Bay and the Town.

This project will be funded entirely by private donations, placing no financial burden on the Shelter Bay Community other than minimal annual maintenance costs. Our budget is \$20,000. We seek your pledge of financial support through our "pledge now, pay later" process. Pledges will demonstrate support in our negotiations with partnering agencies, payment later (probably September) will fund the permitting and installation. We have received numerous pledges of \$500. Any amount is welcome.

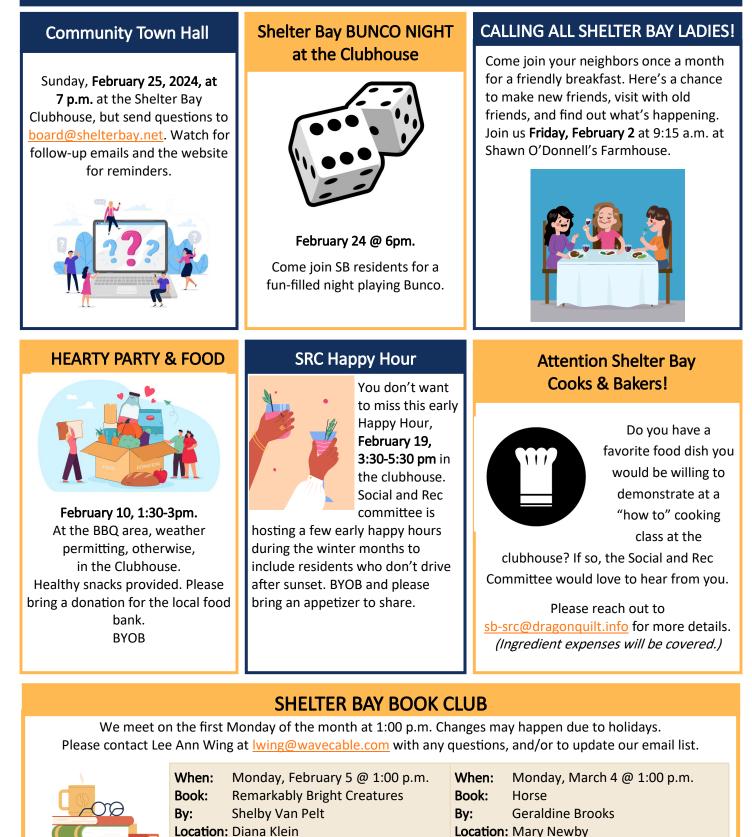
To submit your pledge, click here: Click here for Pledge Form

Updates will appear in the Shelter Bay Newsletter. Additional information is available at: <u>https://shelterbay.net/?page_id=1902&preview=true</u>



SHELTER BAY shelterbay.net

Shelter Bay Happenings



659 Muckleshoot Circle **RSVP:** <u>dianakayk@gmail.com</u> 1-562-254-5123

RSVP: <u>maryknewby@wavecable.com</u> 1-206-399-8534

663 Muckleshoot Circle

LOCAL SERVICES

Advertising in *Shelter Bay News* does not imply an endorsement by Shelter Bay Community, Inc. or the Board of Directors Please see the <u>shelterbay.net</u> for advertisement information.





Windermere

Jackie Stone

CELL (360) 661-2247 OFFICE (360) 293-8008 FAX (360) 293-4049

jackiestone@windermere.com

Shelter Bay Resident

3018 Commercial Avenue | Anacortes, WA 98221



ENERGY CONSULTANT Why go Solar in Washington State?

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Thinking of selling your powerboat? La Conner Yacht Sales is busy with buyers and would like to talk with you about listing your vessel. Give us a call or stop by our office located in the La Conner Marina.

360.466.3300 Art, Marcie & Tony



How much can I sell my Shelter Bay home for? View all the homes listed for sale in Shelter Bay at <u>http://www.shelterbaylaconner.com</u> According to the National Association of Realtors 96% of all Buyers begin their home search on the internet. The Tim Good Team provides a strong internet presence including the best marketing program, aerial photography, and professional graphics required to produce the results you want. Your listing will be a featured listing on Zillow.com, placed



on the MLS (multiple listing service), Trulia, Realtor.com, Redfin, and syndicated to thousands of top rated real estate web pages. Buyers searching the internet will click more than twice on your featured home because we use the latest technology to compel them to take a closer look at your home. As Shelter Bay residents, Tim and Mo know the unique requirements of Shelter Bay to close the sale of your home. Call Tim at 360-708-3828 or email at timgood777@gmail.com or call Mo at 360-441-9719 managing brokers RSVP Real Estate.

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Booking Interior projects through March





Greg Nelson, CRS 360-661-1558 or gregvirgilnelson@gmail.com www.shelterbayhomes.net "A Tradition of sound advice"

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SHELTER BAY shelterbay.net

February 2024

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|--------------------------------------|--|--|---|---|--|--|
| | | | | 1 9am Facilities/Amenities Committee 4pm Chorus Practice | 2 7:30am Exercise Class 9:30am Exercise Class 10:15am Line Dancing Class | 3 |
| 4 | 5 7:30am Exercise Class 9:30am Exercise Class 3pm Safety Committee Meeting | 6 9am Architectural Compliance Committee Meeting 2pm Rules Committee Meeting | 7 7:30am Exercise Class 9:30am Exercise Class | 8 9am Green Committee 1:30pm Communications Committee Meeting 4pm Chorus Practice | 9 7:30am Exercise Class 9:30am Exercise Class 10:15am Line Dancing Class 5pm Deadline Board Candidacy form due (Ladd position) | 10 1:30pm Hearty Party and Food Drive |
| 11 | 12 7:30am Exercise Class 9:30am Exercise Class 10am Community Emergency Response Team Advisory Committee (CERT) Annex | 13 1pm Special Board Meeting 3pm Harbor Committee Meeting 6:30pm Yacht Club Training | 14 7:30am Exercise 9:30am Exercise Class 2pm Social & Recreation Committee Meeting | 15 1pm Finance Committee 4pm Chorus Practice | 16 7:30am Exercise Class 9:30am Exercise Class 10:15am Line Dancing Class 12pm Yacht Club Setup | 17 Yacht Club Dinner |
| 18 | 19 OFFICE CLOSED — HOLIDAY 7:30am Exercise Class 9:30am Exercise Class 1pm Communiversity Sub Committee Meeting (rescheduled) 3:30pm SRC Happy Hour | 20 9am Architectural Compliance Committee Meeting 3:30pm American Sewing Guild 6:30pm First People Part 1 of 2 Communiversity | 21 7:30am Exercise Class 9:30am Exercise Class 4pm Shelter Bay Board of Directors Meetings | 22 9am Green Committee Meeting 4pm Chorus Practice | 23 7:30am Exercise Class 9:30am Exercise Class 10:15am Line Dancing Class 12pm Newsletter Articles DUE | 24 6pm SRC Family Bunco |
| 25 7pm Town Hall | 26 7:30am Exercise Class 9:30am Exercise Class | 27 6:30pm First People Part 2 of 2 Communiversity | 28 7:30am Exercise Class 9:30am Exercise Class | 29 4pm Chorus Practice | | |



PRSRT STD U.S. POSTAGE PAID

GOLD BAR WA PERMIT NO 1

shelter bay community, inc.

Shelter Bay Community Manager Bill Palmer

Board of Directors

President - Rod Proctor Vice President - Rick Parnell Secretary - Monte Hicks Treasurer - Jan Paul Secretary Pro Tem - Nancy Shimeall Directors—Lawson Earl, Dan McCaughan, Wendy Poulton, Open Position Executive Secretary - Ann Serwold

Committee Chairpersons:

Architectural Compliance: Alan Dietz Rules: Don Moore Harbor: Brad Howton Communications: Jim Barrett Green: Julie Peddy Facilities: Jack Galbraith Finance: Jan Paul, Treasurer Safety: Brad Reading Social & Recreation: Katie Reading Committee Secretary: Renata McCauley