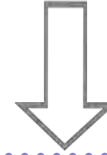




Shelter Bay Office Closures

The office will continue to be closed through May or until further notice. Staff are working and can be reached by email or phone. ~ Thank you for your patience ~



Here's what's inside

- President's Message.....2
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Skagit County Novel Coronavirus Outbreak (COVID19) Information

If you are an at-risk individual who is on quarantine or isolation, and you find yourself in need of assistance with getting/picking up supplies or food, or knowing where to call to get such resources delivered to you, call the Skagit County Resource Assistance Line at:

360-416-1892 between 10 a.m. & 2 p.m. daily

You can find more local information on the Skagit County Department of Health website:

<https://www.skagitcounty.net/Departments/HealthDiseases/coronavirus.htm>

NOTICE OPPORTUNITY TO FILE MEMBER STATEMENTS CONCERNING THE BALLOT ISSUES FOR THE ANNUAL ELECTION

There are 2 Ballot Issues presented to the membership for the Shelter Bay Community, Inc., Annual Membership Meeting/Election of May 16, 2020. The Minutes from the May 18, 2019 Annual Meeting and the FY 2020-2021 Operating and Capital Improvement Projects Budget. Please refer to your Election Packet or the Website for full details.

Members are entitled to submit a comment, or a pro or con statement on any of the Ballot Issues. Such statements are limited to one per member and to a quarter page of text. Statements must be submitted to the Board Secretary by no later than 5:00 p.m., Wednesday, May 13, 2020. Each statement, including the member's name and lot number, will be made available to the membership by posting it on the Shelter Bay Website at the Annual Meeting/Election Tab and in the Annual Meeting/Election Notebook available in the Office. Statements containing inappropriate content will not be published.

Respectfully,

Don Newby, Board Secretary Pro Tem

Annual Membership Meeting/Election Saturday, May 16, 2020

Voting is now open for the Annual Membership meeting. Remember, this year you have 2 options for voting:

- 1) Online at the Shelter Bay Website.
- 2) By Mail-In using the ballots in the Election Packet.



Online voting is the preferred method. It's a simple point and click ballot with the results automatically tabulated providing the highest level of accuracy and security. It also saves dollars in postage and mailing supplies, not to mention volunteer time! Look for instructions in the Meeting Notice.

The Membership Meeting will reconvene at 1:00 p.m., Saturday, May 16, 2020, with the Election Results.

Please vote – this is YOUR Community.

PRESIDENT'S MESSAGE



Coronavirus: Shelter Bay has been locked down since March 6th, two months and heading into our third month now. We will look to our Governor and the Swinomish Tribal Senate for direction as to when we can begin to lift our social restrictions. I believe Shelter Bay is an at-risk

community. Of the 2000 residents in our community over eighty percent are 60 years of age and over. This age group has been hardest hit in our State with 91% of deaths from the virus taking its toll in this age class. We have had only one twenty-year-old male Community member identified to have been infected to date and he has been self-quarantined. Thank you all for taking care of yourselves.

We are fortunate to have the technology that allows us to keep in touch with one another as well as our families. It makes this period of confinement much more bearable.

Conduct of Community Business: Speaking of technology, with the outstanding guidance of our Manager and staff we have been able to conduct our Community business utilizing Zoom for meetings from home. The Board, Committees, and staff have all been working together remotely and it is turning out to be pretty effective. In fact the Finance Committee and Board recently completed our annual budgeting process after four Work Sessions totaling about fourteen hours using the Zoom online communication tool. There was also the opportunity for Community members to participate and provide input into the budgeting process. It makes me wonder what the future holds after this pandemic is all over. I am amazed at how well conducting business has gone under these adverse conditions.

Swimming Pools: One of the decisions that evolved from the budget planning process was to reopen the Upper Pool. Funds had been allocated to demolish the Upper Pool that serves the adult members of this

community. The Upper Pool has been allowed to deteriorate over the years. It was shut down in late August 2018 due to the pool heater finally dying out. After the decision was made to abandon the Upper Pool the Board received a petition signed by over eighty residents plus numerous residents either writing the Board or voicing their request to reopen the Upper Pool in person at our Board meetings. The decision was made to use the demolition funds to replace the heater and reopen the pool with only minimal investment. Any future upgrades will be investigated by the Facilities and Amenities Committee. However, at this point it is not likely that either pool will be opening this coming season because of the issues of the coronavirus and social distancing. We can look into opening the pools when social distancing restrictions are lifted.

Please Support Local Businesses: Once again I encourage you to support our local La Conner businesses. Many restaurants are open for take-out as well as the Pioneer Market and La Conner Drugstore. We enjoy having these businesses to serve us during normal times so it is in our best interest to support them now in these dire times to assure that they will be available in the future.

Lease Activity: We have attempted to pursue a new lease with the Swinomish Tribal Senate for some time now. But progress has been limited at best. The Lease Renewal proposal the Tribe has tendered has been critically examined and does not appear to be in either our or the Tribe's best interest in its current form. The Board intends to modify the proposal and present it to the Swinomish Senate in the near future. The Board has secured the services of a consulting firm, Akid'nson, to assist us in this endeavor. The firm Principals are members of both the Swinomish Tribe and Shelter Bay communities and we believe have insight that will serve us well. We will keep you apprised of our progress.

Keep Safe.

Board of Director Vacancy

With the resignation of Director Steff Steinhorst, there is a vacancy on the Board of Directors. The Board is accepting Candidate applications to fill the just over 2-year term expiring on June 30, 2022.

Members interested in serving on the Board are asked to complete a Board Candidate Form with a resumé attached and return it to the Office by Monday, June 1, 2020.

The Board of Directors will then select candidates to interview for filling the vacancy. The Candidate Form can be mailed to you by calling the Office at 360-466-3805 or by visiting the Website at:

<https://shelterbaycommwa.pilera.com/>

Thank you.

Regular Meeting of April 15, 2020

- 1) Concurred with the Greenbelt Committee's decision that it is not the Community's responsibility to provide a buffer area at individual lots.
- 2) Adopted Resolution 20-06 approving the FY 2020-2021 Operating and Capital Improvement Project Budgets. Adopted Resolution 20-07 approving the May 16, 2020 Annual General Membership Meeting and Election Packet.
- 3) Adopted Resolution 20-08 containing a rewrite of Rules and Regulations, Part II – Administrative, Chapter 60, Financial policies and an amendment to Chapter 100, Marina policies.
- 4) Approved the Finance Committee working to develop a Corona Virus Hardship policy to assist members whose finances were disrupted by the event.
- 5) Delegated the authority to determine whether to waive late fees and interest for member accounts on a month-to-month basis to the Board Treasurer working in conjunction with the Community Manager.
- 6) Cancelled in-person voting for May 16, 2020 Annual Membership Meeting and appointed Cate Grinzell and Dan McCaughan to the 2020 Election Committee.
- 7) Approved the Facilities Committee terminating negotiations with Coffman Engineering and to begin working the Gray-Osborne to develop a contract with the related RFP for the Water Utility Engineering Study.
- 8) Appointed Jerry Anderson as Chair of the Safety Committee.
- 9) Appointed Bruce Romero as Chair of the Harbor Committee.
- 10) Approved an expense authorization in the amount of \$36,082.15 for Viewpoint Builders to make the necessary repairs to the roof and replace the exterior siding at the Marina Restroom facility.

Regular Meeting of February 19, 2020

- 1) Authorized entering into a Professional Services Agreement to improve communications between Shelter Bay Company and the Swinomish Indian Tribal Community.

In Loving Memory



Thomas E. Wells

March 26, 2020



Manager's Corner - David Franklin

Stay Home Order by the State and the Swinomish are Similar, But Not the Same - It comes as a surprise to many Members that the authority for the Stay Home order in Shelter Bay is not that of the Governor and the State of Washington, but as a sovereign nation, that of the Swinomish Senate. As of April 28th, 2020, the State has relaxed provisions of the "Stay Home, Stay Healthy" Order, but the Swinomish Senate has not done the same and is keeping full restrictions in place until May 4th, 2020. It is likely the coronavirus and its effects will be with us for some time and response from governments will change over time. Please visit the Swinomish Tribal Community website for the most up to date information regarding the Swinomish Tribe's response to the coronavirus pandemic. <http://www.swinomish.org/>.

Shelter Bay's Current Response to the Novel Coronavirus Pandemic - Like all businesses around the world, Shelter Bay Community Association Inc. has been affected by the novel coronavirus pandemic in many ways.

- **Administrative Staff** are working remotely from home every day, and coming into the office when necessary. Phone calls are being forwarded to staff at their homes. In some cases, staff are using their personal phones to conduct business, so you may receive a call back from a blocked phone number.
- **Maintenance Staff** are still providing on-site essential services including maintenance of the grounds, wastewater treatment plant, and water system.
- **Board and Committees** are continuing to perform their administrative and oversight functions meeting via web conferencing.

Despite these challenges Shelter bay is functioning well and contributing through these efforts to help keep the infection rate in the 98257 zip code to the lowest level in West Skagit County. This is very important for Members to keep in mind. The "Stay Home, Stay Healthy" Order, social distancing, and hygiene protocols are making a difference. But now is not the time for complacency. We are not out of the woods yet, and the impulse to relax in these efforts should not be succumbed to by Members. So, what's next?

Shelter Bay's Future Response to the Novel Coronavirus Pandemic - The future is notoriously difficult to predict even without the presence of a global pandemic, so scheduling what follows is a best guess that will ultimately be dictated by the virus.

- **Shelter Bay Community Committee and Board Meetings** - Meetings throughout the month of May will be held via web conferencing. This will include the Annual General Meeting Saturday May 16th. All meetings are open to Members. Please check the website, email, or call the Office and we can help you to attend.
- **Shelter Bay Main Office and Annex** - These offices will remain closed to the public through the month of May. On-site staff will be limited daily to support social distancing protocols until such time that authorities advise otherwise.
- **Coronavirus Financial Hardship Program** - The Finance Committee and Board are developing a Hardship Policy to ease the economic stress of those who have lost income due to the State and Tribal "Stay Home" orders. We have also received inquiries from Members willing to help others in economic need. We hope to have a program in place in the month of May.

Pools - The Manager, Board and Committees discussed future Pool Operations during multiple open budget meetings in March and April. The consensus is as follows:

- **Lower Pool** - **This pool is currently scheduled to remain closed for the summer of 2020 and to open in May of 2021.** Currently all aquatic facilities in the State are closed with no forecast time for reopening. Opening the pool will be dictated by State, Tribal, and local health authority recommendations.
- **Upper Pool** - The budget process reallocated monies slated for demolition of the Upper Pool to refurbishment efforts. A pool engineer will be retained to determine the extent of repairs needed to bring the pool into operation. **This pool is scheduled to open in May of 2021.**

Recreation Bands - With the loss of operation of the pools, there's less need to identify Members who have authorization to use the facilities. Unless the Lower Pool opens this summer, we will not be charging for Recreation Bands. Please use your Recreation Band from last year when using the Tennis Courts or Golf Course. This helps us identify Members who are allowed to use the amenities from non-members who are trespassing. If you need a Recreation Band contact the office.

Marina Slips Are Almost Gone - If you were waiting to put your boat in the Marina for the summer, you may have waited too long. As previously warned this year, the slips have gone quickly. At the end of April, the Marina was nearly 100% occupied with only a few slips available.

Annual Leasehold Rent Billing This Month - It is that time of year again when Shelter Bay Company will bill for the Annual Leasehold Rent required if you sublease. If you have signed up for automatic ACH withdrawal and do not want your sublease subject to this type of payment, please contact the Office, otherwise we will process the payment per the Authorization Form on file. If you pay by check, please write a separate check made out to Shelter Bay Company.

Stay home, stay healthy, stay hopeful, and stay kind.

TREASURER'S REPORT



Good May Day to All!

Staying Safe. Spring is finally upon us as most of us enjoy it from a window as we stay safe. Shelter Bay has continued to operate from that view also as our employees are either working at a safe distance from one another, in the office on a one-by-one basis or working at-home. However, we are all in communication with one another as the phones get answered, and Committees and the Board are continuing to meet on schedule.

Budget for Next Year (FY 2020/2021). This budget has occupied much of the Finance Committee and Board's time from March through the middle of April. After 19 hours of public work meetings, two public hearings, and taking numerous questions from the audience, the Board adopted the budget for next fiscal year on May 15th. A budget presentation is on the website for those who enjoy the details, and there is an overview in your election material.

Community Members will have an opportunity to ratify or reject this budget at the annual meeting on May 16th. Voting will be by **mail-in ballot** or by voting **on-line**. A few highlights from the FY 2020/2021 Budget are:

- Small increase in water rates due to capital charges coming to us from Anacortes, passed through from La Conner. (Water base-rate is an increase of \$2.00 per month.)
- For improved security, our Auditor is recommending we have a central file server. Using a part-time bookkeeper will relieve staff to accomplish this project as well as prepare us for losing some key personnel who are preparing to retire. In order to have a smooth transition we need to document every task prior to this transition. (Operating assessment increase is \$6.00 per month.)
- On the Operating side, the major concerns were the pools. The Board and Finance Committee heard from a wide number of folks over the past year about the upper pool and now we find issues with the lower pool as well. The Board's plan, in this budget, is to not operate the pools this summer due to the unknowns with complying with social distancing and cleanliness rules. In the interim we can accomplish some of the repairs needed. The upper pool especially needs some upgrades. Funds to make these upgrades exist in the current Capital Budget by repurposing the upper pool closure funds. The plan is to accomplish these repairs this summer, and have both pools open beginning Memorial Day weekend 2021.
- Very few capital projects are planned due to the unknowns around the virus outcomes, so the remainder of the capital funds will go into reserves for future capital upgrades. (Capital assessment – no change.)

Potential Economic Impacts Due to the Corona Virus. The Board of Directors agreed with the Finance Committee's recommendation to authorize staff and the Committee to develop a Corona Virus Hardship policy for the Board's consideration. If you have any ideas about this please send me an email at jslajer@frontier.com.

Have a great month,
Judi Slajer, Treasurer

Our Shelter Bay Drive speed sign, by the golf course, has seen a reduction in the number of cars over the past 5 weeks with our Stay Home/Stay Safe message. Thank you for staying home. Over the past 5 weeks we have seen an average of 644 cars per day compared to the 5-week period prior which had 797 per day. Unfortunately, we are still seeing high speeds coming over the top of the hill; with 1,246 in excess of 30mph, 118 over 35mph, and 3 over 45mph. For the safety of our Community Members, please slow down.

Remember, please call the Swinomish Tribal Police at their non-emergency phone number, 360-428-3211, with car description, license plate, location, and the date and time of any vehicle that is racing down a street anywhere in Shelter Bay, and specifically, if they are putting our residents at risk.

Thank you.

Safety Committee

Did You Know?

TENANT RULES & REGULATIONS

“RULES and REGULATIONS Part 1”

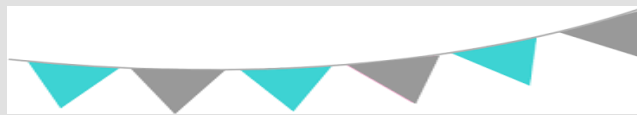
1. MEMBERS RESPONSIBILITIES AND DENIAL OF PRIVILIGES

1.1

b. If a member rents his/her property, including a private dock, it is the member's, or his/her designee's, responsibility to have a signed Tenant Information Form on file in the office.

If you need a form to update your information on file, please contact the office. You can find the forms online or email Dorothy at dmickleburgh@shelterbay.net

SHELTER BAY HAPPENINGS



Normally on the 'Shelter Bay Happenings' calendar in the summer we all look forward to the "Annual Shelter Bay Community Wide Garage Sale", and the "Shredding Day" event for folks to bring their documents they need to shred.

Currently these events are canceled or not scheduled. Due to Covid-19 and social distancing concerns, we do not know when in the foreseeable future we can add these back to the calendar. So please keep up to date on these events and others with the newsletter and announcements on the website.

Exercise Class

Tap

Book Club

These activities are still canceled until further notice due to Covid-19. But stay tuned, and watch this space as they get back on the calendar!

~ Please Respect Shelter Bay Facilities ~

The Golf Course & Tennis Courts are for MEMBERS ONLY and THEIR PERSONAL GUESTS!

All facilities in Shelter Bay are private and not for public access.

Thank you



Due to concerns surrounding the COVID-19 virus, **Communiversi**ty classes will be canceled until further notice.

We look forward to providing future learning opportunities for our community once deemed safe to do so.

LOCAL SERVICES

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NEW TO LA CONNER!



Hello I am Sandra Pahler Bell. I have just moved from Atlanta, Georgia to Skagit Valley where I grew-up. I owned and operated a full service hair Salon in Atlanta that specialized in fine thin hair and women and men's hair replacement. Now I am bringing those same services and special talents to my friends and family here in Skagit County. I'm at my new location in La Conner.

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Christ the King Community Church

Join us online, Sundays at
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Click on the video that says "live service".

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Sun Mon Tue Wed Thu Fri Sat

					1 CANCELED 10:00 Exercise	2
3	4 3:00 Safety (TELECONF) CANCELED 10:30 Exercise	5 9:00 Architectural Compliance (TELECONF)	6 CANCELED 10:00 Exercise	7 9:00 Facilities (TELECONF) CANCELED 5:00 Chorus	8 CANCELED 10:00 Exercise	9
10	11 CANCELED 10:30 Exercise	12 3:00 Harbor (TELECONF)	13 CANCELED 10:00 Exercise	14 9:00 GLOT (TELECONF) 1:30 Finance (TELECONF) CANCELED 5:00 Chorus	15 CANCELED 10:00 Exercise 5:00 Spring Fling Happy Hour	16 ANNUAL MEMBER MEETING
17	18 CANCELED 10:30 Exercise	19 9:00 Architectural Compliance (TELECONF)	20 2:00 Board Meeting (TELECONF) CANCELED 10:00 Exercise	21 CANCELED 5:00 Chorus	22 CANCELED 10:00 Exercise	23
24 <hr/> 31	25 CANCELED 10:30 Exercise	26	27 CANCELED 10:00 Exercise	28 9:00 GLOT (TELECONF) CANCELED 5:00 Chorus	29 CANCELED 10:00 Exercise	30

**Look for information on attending meetings on the meeting Agenda posted at the Website.
Interested Shelter Bay residents are welcome to attend.
Please visit the Calendar page @ www.shelterbay.net for updates.**



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Steve Swigert

Executive Secretary - Debbie Byrd

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Rules: Judy Bennett

Harbor: Bruce Romero

Communications: TBD

Facilities: John Koch

Finance: Judi Slajer

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