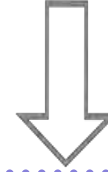




## Shelter Bay Office Closures

Office Closed for In-Service

Monday March 2<sup>nd</sup>



## Here's what's inside

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- Committee Service

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Manager's Corner.....6

- Member's are Responsible for their Culverts

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## Pool Attendants Needed!

The business office is accepting applications for Pool Attendants for the upcoming pool season which opens on May 22<sup>nd</sup>. The Pool Attendant will monitor swimmers, oversee safety, assist persons within the pool area, prepare the pool for opening and closing, and perform limited pool maintenance. Pick up an application for a fun summer job!



## NOTICE OF MEETINGS FOR THE FISCAL YEAR 2020-2021 BUDGET



Community members are asked to become familiar with the proposed FY 2020-2021 Operating and Capital Improvement Projects Budget. The proposed draft Budget will be available in the Business Office and at the Members Only section of the Website beginning March 20<sup>th</sup>. Your input during the development of the Budget is welcome and encouraged.

### CALENDAR OF UPCOMING MEETINGS

1:00 p.m. – Tuesday, March 24 <sup>th</sup>	<b>FINANCE COMMITTEE AND BOARD OF DIRECTORS JOINT BUDGET WORK SESSION</b> – Review Draft Budget
1:00 p.m. – Thursday, March 26 <sup>th</sup>	<b>FINANCE COMMITTEE AND BOARD OF DIRECTORS JOINT BUDGET WORK SESSION</b> – Continue review of Draft Budget
1:00 p.m. – Tuesday, March 31 <sup>st</sup>	<b>FINANCE COMMITTEE AND BOARD OF DIRECTORS JOINT BUDGET WORK SESSION</b> – Continue review of Draft Budget <i>(if needed)</i>
5:00 p.m. – Wednesday, April 8 <sup>th</sup>	<b>TOWN MEETING</b> – Review Draft Budget and introduce the Annual Meeting/Election Ballot Issues
2:00 p.m. – Wednesday, April 15 <sup>th</sup>	<b>BOARD MEETING</b> – Public Comment period and Board of Director approval of the proposed Budget
10:00 a.m. – Saturday, May 16 <sup>th</sup>	<b>ANNUAL MEMBERSHIP MEETING</b> – Members vote to ratify or reject the Board approved FY 2020-2021 Budget

**All Meetings will be held in the Community Clubhouse  
COMMUNITY MEMBERS ARE WELCOME AND ENCOURAGED TO ATTEND**

Thank you,  
Don Newby, Board Secretary Pro Tem

## PRESIDENT'S MESSAGE



**Committee Service:** Over the past ten years I have had the opportunity to serve on or attend the meetings for most all of our Shelter Bay Committees. I have come away from those experiences with one consistent thought: Boy isn't this Community lucky to have so many qualified and committed people serving us at Shelter Bay! Most recently I attended both the Finance and Facilities Committee meetings and was consumed with profound appreciation of the quality and dedication that the Committee Members bring forth to their tasks.

Our intent for Shelter Bay is to build a Community that is considered to be one of the most desirable places to live in the Pacific Northwest. It is the work of all our committee members that is making this possible. For those that serve, Thank You

Very Much! For those of you who do not work on a committee, I invite you to consider doing so. It is so much more satisfying to be on the field in the middle of the action, then observing from the stands. You all have talents and experience that would be of value to this Community.

**Communications:** We recently lost Cheryl Westlake a valued Member of this Community and Chair of the Communications Committee. This is a Community of 2,000 Members and it is extremely important that we do the best possible job communicating with our membership. If you have professional experience in communications, such as Marketing, Publicity, Public Relations, etc., I ask you to consider joining our Communications Committee. As the old WW II poster stated, "We Need You"! Just contact the office to obtain an application. Thank you.

## Facilities Committee Message



The Facilities Committee implemented several exciting projects last year among them the improvements to the walking path along Shelter Bay Drive, storage lot upgrade and tennis court resurfacing. These are projects everyone can see on a daily basis. Ones that many of us don't think about or are even aware of are equally if not more important. Shelter Bay owns and maintains a wastewater treatment plant, four lift stations and approximately 10 miles of sewers all of which are 50 years old. Last year ageing equipment at the lift stations, which were well beyond their normal life expectancy and were a maintenance issue, were replaced. Failure of any of these stations could have resulted in sewage overflows, water rationing, curtailment of service and fines from the Environmental Project

Agency.

This year we have several projects scheduled or in the planning phase. A and B docks were upgraded the beginning of the year. Constructed wetland and a walking trail are under construction. Drainage improvements to our ditches are ongoing. The next large project is the evaluation of our 50 year old water lines. Our drinking water comes from the Town of La Conner through an old steel pipeline under the Swinomish Channel. If this pipeline leaks or should a failure occur, Shelter Bay will be placed on immediate water rationing as our only other source of water is a small intertie with the Swinomish Indian Tribal Utility Commission (SITUC) system. Anacortes, from its 40 million gallon a day water treatment plant located behind Blade Chevrolet, provides both the Town of La Conner and SITUC water from twin transmission mains along Highway 20.

The volunteers on the Facilities Committee are an exceptional group of professionals that willingly give of their time and talents. This committee oversees the roads, water and sewer system, bank stabilization, storage lot, marina, harbor dredging, parks, pools, tennis courts and other facilities and amenities that make this a premier community in the northwest.

Exciting projects for this and next year are potential improvements to the upper pool, a dog park, Rainbow Park enhancements, walking trails, playground and roadways. We meet every second Friday at 8:00 am in the clubhouse. All are welcome to attend and we especially welcome folks that have a construction background, are engineers/architects or planners that may want to join us or help with specific projects.

John Koch

## GLOT Committee Activity

The GLOT Committee members have been extremely busy meeting twice monthly to address the multiple environmental and aesthetics issues driven in part by drought, continuous wind storms, ground saturation causing earth movement in residential areas, and overgrown greenbelt areas that have hindered access and presented a fire hazard to name just some of the issues addressed by your GLOT Committee. In addition, members have made themselves available to monitor multiple days of tree cutting and ground clearing, often during inclement weather, which at times required a rescheduling of planned activity. Precision Tree Service of Bellingham performed the work, working closely with Shelter Bay representatives to ensure that the services contracted for were delivered. They did a very professional job which included removal and cleanup of the serviced areas. Carole Miller, Chair and Susan Brown Vice Chair of GLOT did an outstanding job of scheduling, managing and liaison between Shelter Bay, Precision Tree Service, residents of cut & clear areas and the committee members to ensure that budget, work schedule, specified work and a host of other project management items were fulfilled.



**Storage Lot Area**



**Greenbelt After Clearing**

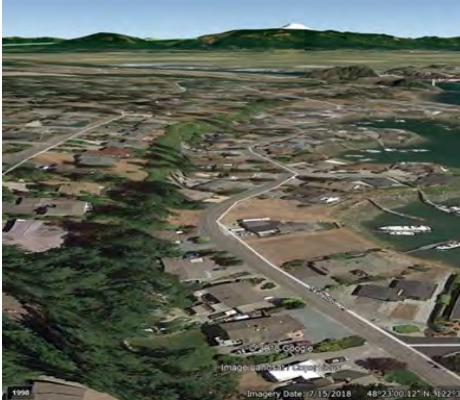
One of the major activities of the GLOT Committee is to make monthly site visits to individual lots or greenbelt areas that a community member has applied for a tree cut, windowing out or a lot visitation concerning a rule & regulation interruption. The chart below shows GLOTS 2019 calendar of visits.



Continued on

page 4

Another major ongoing project is the Skagit Ridge Plan. Committee member Jeff Lang has spearheaded this project, leading a sub-committee that includes representatives of the Skagit Ridge community to study the causes of ground erosion and possible slippage along the ridge. He organized, researched and developed a presentation that was presented to the Skagit Ridge community on December 12<sup>th</sup> that was well attended and constructive towards providing effective solutions to the areas affected. The presentation can be viewed on our web site; [www.shelterbay.net](http://www.shelterbay.net)



**Skagit Ridge in Shelter Bay**



**Skagit Ridge & Associated Greenbelt Areas Affected**

March is 2020-2021 fiscal year budget time, check the Community Calendar on the web or in this edition of the Newsletter for dates and time. The GLOT Committee will be making significant recommendations to continue clearing out the common greenbelt areas, the removal of hazard trees on individual lots, the common areas including parks and matching funds for designated Firewise Projects. While we have received a greater amount of rain fall then previous years, the effects of drought are still with us and mitigating its effects will require continued investment to ensure the safety and well being of the Shelter Bay Community.

**GLOT Committee Members:**

Carole Miller, Chair  
Susan Brown, Vice Chair  
Jeff Lang  
Jane Edgley  
Britt Wisniewski  
Linda Shipley

Cathy Markham  
Garry Cline, Board Representative  
Don Newby, Board Representative  
Renata Bos, Committee Secretary  
Brad Stolzenburg, Staff Compliance Officer



Mark Your Calendar & Get Ready  
for the  
**ANNUAL SHELTER BAY COMMUNITY WIDE GARAGE SALE**  
Saturday - June 20th  
*Details coming soon*

**Regular Meeting of February 19, 2020**

- 1) Adopted Resolution 20-01 revising the Facilities Committee Guidelines to increase the mission and scope of the committee, to provide it with the authority of a standing committee, and to change its name to the Facilities and Amenities Committee.
- 2) Adopted Resolution 20-02 revising Rules and Regulations, Part I, to clarify that the unauthorized use of Community facilities is a violation subject to the Schedule of Fines.
- 3) Adopted Resolution 20-03 providing for the continuity of governance in the case of an emergency or threat of an emergency during which the Board of Directors is unable to function in its usual decision-making capacity.
- 4) Accepted the Harbor Committee's moorage rate recommendations for inclusion in the draft FY 2020-2021 Budget being drafted by the Community Manager.
- 5) Tabled action on whether to make repairs and open the Upper Pool facility in time for the upcoming season to the regular Board Meeting on March 18, 2020.
- 6) Approved the Social and Recreation Committee sponsoring a Community-wide garage sale on Saturday, June 20, 2020.
- 7) Appointed Tom Madden and Bruce Romero as Alternate Members of the Facilities and Amenities Committee.

**FILING FOR BOARD**

**MEMBER CANDIDACY**

**May 16, 2020 – Annual Membership Meeting/Election**

**Board Member Candidacy Deadline:**

Three (3) three-year positions on the Board of Directors will be elected at the May 16, 2020 Annual Membership Meeting/Election in order to fill the three expiring terms held by Roland Miller, Ralph Roper, and Judi Slajer.

Members wishing to file should complete the Board Candidate Application Form which is available in the Community Office and at the Forms Page on the Website at [www.shelterbay.net](http://www.shelterbay.net). Anyone wishing to become a Board candidate must be a member in good standing in the Community.

Board candidates must file by no later than:

**Friday – March 20, 2020 at 5:00 p.m.**

All interested members are encouraged to file.

Don Newby

Board Secretary Pro Tem

## Manager's Corner - David Franklin

**Member's are Responsible for Their Culverts** - With recent heavy and sustained rains, Shelter Bay's drainage system has been put to the test. Over the past year, close to \$80,000 in drainage projects have been performed throughout Community, which has improved the overall function of the system. With a few exceptions, the remaining issues with storm water drainage are isolated to Member improvements in the ditches such as culverts or river rock. If there is a culvert in the road right of way that allows you to access your lot, that culvert belongs to you, the Member. Shelter Bay did not install culverts when the lots were developed, this was the responsibility of the original sublessee or fee simple member. If the culvert is undersized or failing, it is the Member's responsibility to replace it at their own cost subject to the Community's approval process. In many cases, the same would apply to ornamental river rock. If you have a culvert that is failing, or other improvements that impede the overall function of the drainage system, you may receive communication from the Architectural Compliance Committee or Compliance Officer to take corrective action.

**A and B Dock Project** - The dock replacement project is complete, and boats are now being moved to their permanent slips. The Harbor Committee has been instrumental in the success of this project, working many hours on behalf of the Community. By installing new grating on the existing ramps and installing 88 dock boxes, this group of volunteers saved the Community well over \$20,000 in additional labor expense.

**Moorage in the Marina is Going Fast** - As reported last month, moorage for even small boats is going fast. The Marina's wait list is full for almost every slip length and we expect occupancy to be at 100% in April if not sooner. Call or come into the office if you are interested in a slip this year.

**How to make Sense of the Dollars and Cents: Budgets for 2020-2021** - The Finance Committee and Manager have begun work on developing the budgets for next year. Through the years, we have made great efforts to encourage the members to become more involved in the budget process by holding a series of Finance Committee Workshops and Board Workshops. Despite our best efforts, Member interest in the process has consistently been limited to only a handful of owners. Please consider attending one or all of the scheduled meetings at the Clubhouse listed on the front page of this newsletter. **If you cannot attend in person, please send correspondence regarding your budget thoughts to the business office or to my email at [dfranklin@shelterbay.net](mailto:dfranklin@shelterbay.net).** In prior years, some Members have been disappointed when they attended the last meeting in the process, where the Board adopts the budget, only to feel disenfranchised because they could not suggest changes. Moral of the story: get involved early in the process if you want your voice to be heard. We hope to see you at these important meetings.

### Spring Ahead

After the darkest winter on record for the Pacific Northwest, most of us are ready to welcome Spring, even if it means one hour less sleep in the morning by adjusting your clock ahead. Daylight savings time begins Sunday March 8<sup>th</sup> at 2:00am. Even though the Washington State Legislature and Governor passed a state bill into law last year to eliminate Daylight Savings Time, the United States Congress and President must approve this request for it to take effect. Unfortunately, there is no sign of any movement in this direction in the "other "Washington". Maybe next year.

## TREASURER'S REPORT



Finance Committee – Soon we'll be involved in next year's (FY 2020-21) budget and we could use your help. The Finance Committee and Board meet with the Manager to review the upcoming budget proposal. You can either sit in on these sessions and be heard or apply to be a member of the Finance Committee. Check this Newsletter for budget work session dates/times. Applications for committee membership are available on-line or in the office.

At the Finance Committee meeting of February 13<sup>th</sup>, Ron Johnson, CPA, of Williams-Nulle, Auditor, presented their draft Financial Statements for the fiscal year ended last June 30<sup>th</sup>. Mr. Johnson stated the Community will be receiving an unqualified opinion, which is the best that we can receive. Of note, receivables decreased by approximately \$104,000 in FY 2019, operations came in very close to budget after considering the reserves applied to balance the budget last year to lower the assessment level. The Sewer and Lease budgets came in close to expected, Water fund had excess earnings of approximately \$21,000, Marina had excess earnings of approximately \$319,000 (reserved for future dock replacements), and the Capital fund had excess earnings being contributed to reserves for capital projects of \$640,000.

Staff reviewed the current Water Disconnect Policies and recommended some changes, which the Finance Committee approved. The proposal is to disband the use of the door hanger notices and change the delinquency letter, which is mailed certified, to make it clear when water disconnect will occur. So, all the pertinent information will be contained in the letter sent to the delinquent member. This recommendation will be heard by the Board at its meeting in April.

Impact of New Assessed Value of Marina – The Community is in receipt of an updated assessment notice from the Swinomish Tribal Community for the Marina for 2020, which will greatly impact expenses. The \$5 million increase in Assessed Value will add an additional \$62,000+ of taxes on the Marina for the 2020 tax year, ½ of this will impact the current year. Manager Franklin and Treasurer Slajer had a conference discussion with the Tribal Assessor and then the Board President filed an appeal with the Tribe. The next step will be to review the background material provided by the Assessor to support his assessment. This issue is very serious as the increase in assessment will greatly impact the available cash needed to secure a loan for the rest of the planned dock refurbishment.

New Marina Rates – The Harbor Committee recommended adjustments to the Marina Rates beginning July 1<sup>st</sup>. The Board concurred with these recommendations at its meeting on February 19<sup>th</sup>. The new rates adjust non-resident new dock moorage to 90% of that of Port of Skagit, increased old dock rates (F-I) by 2%, provides a 10% reduction for Shelter Bay residents, and provide the dock box fee be added to and included in the rate.

Upper Pool – The Facilities Committee forwarded to the Board information prepared by the Amenities Subcommittee regarding proposals and costs of reopening the upper pool on Memorial Day. The report did not contain some of the costs of operations so the Board would have a clear picture of capital and operating costs. As well, it was felt the membership should have an opportunity to be heard pertaining to the upper pool reopening. Therefore, this discussion was deferred to the March Board meeting.

## WHAT TO DO WITH THE UPPER POOL?

Last year the Board of Directors included funding in this year's budget to close and demolish the Upper Pool facility due to its deteriorating condition and the amount of money needed to bring it up to par and to keep it safe and operational into the future.

This action was ratified by the membership with approval of the FY 2019-2020 Budget. Since then the Board has heard from numerous members, including a petition signed by 70+, asking that the Board reconsider that decision and re-open the Upper Pool.

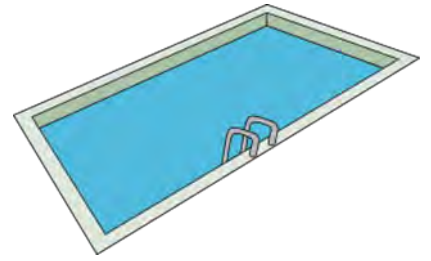
There are numerous factors that the Board needs to take into consideration before making a decision on the future of this facility. Not the least of which is how best to expend our limited resources for the benefit of our membership. There has also been discussion of creating 3 new residential lots in this area, selling the subleases, and gaining the assessment income they would bring. The Facilities Committee has also studied the possibility of a new pool/recreation facility in the area of the Clubhouse, but again this would come at a cost with other projects vying for our capital fund dollars.

If you are interested in learning more, the Board will be taking this item of Business back up at the regular meeting on:

**Wednesday, March 18<sup>th</sup>  
at 2:00 p.m.  
at the Clubhouse**

As with all of our Board Meetings, your attendance is welcome and encouraged. If more convenient, you may also submit thoughts in writing by dropping them in the mail or off at the office or via email to [board@shelterbay.net](mailto:board@shelterbay.net).

Tom Napier, Board President



## SHELTER BAY HAPPENINGS

### EXERCISE CLASS

**Where:** The Clubhouse  
**When:** Monday, 10:30 am  
Wednesday & Friday 10:00 am  
Men & women, all levels and strengths.  
*Hours may vary. Check the Calendar on page 13*

### YOGA

Yoga classes will resume in the Spring. We will update you to the new schedule as soon as we have it confirmed.

### BOOK CLUB

**When:** Monday March 2<sup>nd</sup> 1:30 pm  
**Book:** "An Invisible Thread"  
By Lara Schroff  
**Host:** Diana Klein  
659 Muckleshoot Circle  
[dianakayk@gmail.com](mailto:dianakayk@gmail.com)  
562-254-5123

Social and Recreation Committee

## Chili Feed Potluck

**Friday, March 13<sup>th</sup> at the Clubhouse**  
**starting at 5:00 p.m.**



**Please sign up at the office to bring your choice of a pot of chili, salad or dessert, (enough for 8 people).**

**SRC will provide cornbread and you can BYOB!**

**Any Questions? Call the Committee Secretary  
Renata Bos at 360-466-3805**





For more information or to register, visit ShelterBay.net

Classes are held in the Shelter Bay Clubhouse

**First People Into North America  
(Repeat of 2019 Class)**

Sunday, March 1<sup>st</sup>  
3:00-5:00pm

Registration closes Feb. 29<sup>th</sup>

This two-hour class presents information on when the first people entered North America, where they came from and what they likely met upon arrival into this new land empty of human occupation. We will cover what science says about the earliest history of our Native American neighbors. The controversies surrounding the archeological discoveries, the new genetic DNA data and some of the more extreme opinions will also be discussed.

This is not a class on our Local Tribal history  
(which is scheduled for March 4th)

**Nutritional Supplements:  
What You Need to Know**

Sunday, March 29<sup>th</sup>  
3:00-5:00pm

Registration closes March 26<sup>th</sup>

Nutrient deficiency is widespread in the American population, especially in the 60+ population. Most people do not consume an optimal amount of vitamins by diet alone. In this course we will cover how supplements are made, what you want to see in a supplement by way of therapeutic ranges and ingredients, what you DON'T want to see in a supplement such as add fillers and questionable ingredients. This is purely educational and not meant to be diagnostic.

**History of the Swinomish Tribe**

Wednesday, March 4<sup>th</sup>  
6:30-8:30pm

Registration closes March 1<sup>st</sup>

Presented by Allan Olson, Swinomish  
General Manager

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[www.shelterbayhomes.net](http://www.shelterbayhomes.net)

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March 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>1</b> 3:00 Community; "First People of North America"	<b>2</b> <i>Office Closed In Service</i> 9:30 Tap 10:30 Exercise 3:00 Safety	<b>3</b> 9:00 Architectural Compliance 6:00 CERT Training	<b>4</b> 10:00 Exercise 6:30 Community; "History of the Swinomish Tribe"	<b>5</b> 5:00 Chorus	<b>6</b> 10:00 Exercise	<b>7</b>
<b>8</b>	<b>9</b> 9:30 Tap 10:30 Exercise	<b>10</b> 10:00 Rules 3:00 Harbor 6:00 CERT Training	<b>11</b> 10:00 Exercise 3:00 SRC	<b>12</b> 9:00 GLOT 3:00 Finance 5:00 Chorus	<b>13</b> 8:00 Facilities 10:00 Exercise 5:00 Chili Feed	<b>14</b>
<b>15</b>	<b>16</b> 9:30 Tap 10:30 Exercise	<b>17</b> 	<b>18</b> 10:00 Exercise 2:00 Board Meeting	<b>19</b> 1:30 Communications 5:00 Chorus	<b>20</b> 10:00 Exercise	<b>21</b>
<b>22</b>	<b>23</b> 9:30 Tap 10:30 Exercise	<b>24</b> 9:00 Architectural Compliance 1:00 1st Budget Work Session	<b>25</b> 10:00 Exercise	<b>26</b> 9:00 GLOT 1:00 2nd Budget Work Session 5:00 Chorus	<b>27</b> 10:00 Exercise	<b>28</b>
<b>29</b> 3:00 Community; "Nutritional Supplements"	<b>30</b> 9:30 Tap 10:30 Exercise	<b>31</b> 1:00 3rd Budget Work Session (if needed)				

**All Committee Meetings are held in the Clubhouse or Annex Meeting Rooms.  
Interested Shelter Bay residents are welcome to attend.  
Please visit the Calendar page @ [www.shelterbay.net](http://www.shelterbay.net) for updates.**



## **shelter bay community, inc.**

1000 Shoshone Drive  
La Conner, WA 98257

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### **shelter bay community, inc.**

1000 Shoshone Drive, La Conner WA, 98257  
360-466-3805 Fax 360-466-4733  
Hours: 8:00 to 5:00 M-F

**Shelter Bay Manager** - David Franklin

#### **Board of Directors**

**President** - Tom Napier

**Vice President** - Roland Miller

**Treasurer** - Judi Slajer

**Secretary** - Laurie Wishkoski

#### **Directors**

Garry Cline, Don Newby, Ralph Roper, Steff  
Steinhorst, Steve Swigert

**Executive Secretary** - Debbie Byrd

#### **Committee Chairpersons:**

**Architectural Compliance:** Ric Henderson

**Lot/Greenbelt:** Carole Miller

**Rules:** Judy Bennett

**Harbor:** Rick Parnell

**Communications:** TBD

**Facilities:** John Koch

**Finance:** Judi Slajer

**Safety:** Gary Ladd

**Social & Recreation:** Kathy Develle