



**Shelter Bay Office Closures**

Office Closed for In-Service  
Monday December 2<sup>nd</sup>

Friday December 20<sup>th</sup> at 1:00 pm

Tuesday December 24<sup>th</sup> at 2:00 pm

Christmas Day  
Wednesday December 25<sup>th</sup>

New Year's Day  
Wednesday January 1<sup>st</sup>

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Shelter Bay Chorus  
*presents*  
**Joy to the World!**  
Friday, December 6<sup>th</sup> at 7:00 pm  
Saturday, December 7<sup>th</sup> at 3:00 pm  
*Lyle Forde*  
Director  
*Sally Riggers*  
Accompanist  
Shelter Bay Clubhouse  
1000 Shoshone  
\$10 suggested donation

**SAVE THE DATE**

**Friday, January 24, 2020**

**Shelter Bay Clubhouse**

**‘Preparedness**

**Session’**

The Shelter Bay Safety Committee and the CERT Advisory Committee are sponsoring a Potluck, and will have speaker Dr. Gene Kiver to talk about our local geology and earthquake potential. Look for more information coming in January newsletter.

## PRESIDENT'S MESSAGE



**Continuity of Governance:** How best does this community respond to a major catastrophic event such as earthquake, tsunami, forest fire, or massive storm? The Safety Committee raised the question to your Board of Directors last month. Safety Committee

Members Ted Taylor and Brad Reading are spearheading this effort and met with three Board Members along with Manager Dave Franklin to discuss the subject. Ted developed and provided an outline for our discussion. The thrust of this work is to identify a long list of serious upset conditions and then develop plans as to how best to respond to each type of event. This planning would be done in concert with local governing agencies, i.e., the Swinomish Indian Tribal Community and Fire District #13. Without a doubt, pre-planning will make Shelter Bay better equipped to respond to a catastrophic event.

**Water from La Conner:** A meeting was held with Mayor Ramon Hayes and Administrator Scott Thomas of the Town of La Conner to discuss the cost of water Shelter Bay receives from La Conner. Upon investigation by our Manager it appears that we are paying a very high mark-up on the water, much higher than what is normal for a water as a wholesale commodity. Also discussed at our meeting was the capital cost distribution for the Town's \$1,750,000 Phase I water project. The Town contends that our share is 48% but our position is that, sizing the pipe based on peak demand usage, 33% is a more appropriate number. We have requested that the Town of La Conner respond to our concerns and will have a follow-up meeting in January.

**Engineering Study for Water Supply and Fire Protection:** The Facilities Committee has recommended the selection of Coffmann Engineering to assist Shelter Bay in assessing our water utility distribution and fire

suppression system as well as alternative suppliers of water. The Board of Directors has accepted the committee's recommendation. The firm will evaluate the capital cost of securing water and fire flow from the Town of La Conner or the Swinomish Utility Authority as well as assessing the remaining life of our water piping. Also under consideration is what needs to be done to obtain fire protection in the near term. Excellent work has been done by Chair John Koch and the Facilities Committee to get us the information we need to move forward on this issue.

### **Progress in Making Shelter Bay One of the Most Desirable Communities in the Northwest:**

Over the past couple of years much has happened. New docks are in place in our marina with more on the way this winter. The storage lot has been revitalized and enhanced security systems installed. A new walking path and Gazebo has enhanced a core part of our community as well as resurfacing of the lower tennis court. Community has launched programs with much acclaim. Having attended several courses I have to say that learning new stuff is invigorating. All of this is making our community a greater place to live.

**Lease:** We are still working on it. I will keep you apprised of our progress.



The Storage Lot has recently been equipped with an intrusion detection monitoring system to aid in protecting Member's property. In order to achieve optimal system performance, security consultants have recommended that access to the Lot be limited to day light hours and closed during the night. Therefore, starting January 1<sup>st</sup>, 2020, fobs allowing access to the Storage Lot will be programmed to open the gate from 5am -10pm 7 days a week.



**shelter bay community, inc.™**

Board of Directors

Action Items

**Regular Meeting of November 20, 2019**

- 1) Approved requiring credit checks on non-residents applying for moorage in the Marina, requiring non-resident Marina tenants to be placed on ACH payments if they have 2 delinquencies in any 12 month period, exploring ways to speed up the process for vessel seizure, and recommended the Harbor Committee patrol the docks to become familiar with tenants and vessels.
- 2) Adopted Resolution 19-14 rewriting the Marina Liveaboard policy as provided in Rules and Regulations, Part II – Administrative, Chapter 100, Facilities, in order to clarify the rights and responsibilities of both Shelter Bay Marina and its Liveaboard tenants.
- 3) Adopted Resolution 19-15 incorporating a member conduct policy into Rules and Regulations, Part I, Member Responsibilities, encouraging courtesy and prohibiting abusive, intimidating, or aggressive behavior directed at other members, guests, committee members, directors, or employees.
- 4) Approved entering into an Interlocal Agreement with the Town of La Conner to accept Shelter Bay’s Wastewater Treatment Plant biosolids waste. The Town will then treat the waste and turn it into compost material to sell to the public as yard mulch.
- 5) Approved the Facilities Committee selection of Coffman Engineering to perform a study of the current condition and future costs/supply options of the Community’s water distribution system.
- 6) Approved the Facilities Committee becoming a Standing Committee and the development of a revised Mission Statement and Guidelines specifying the functional and operational responsibilities of the Committee.
- 7) Approved the acquisition of 29 free dock carts displaying commercial advertising.
- 8) Mitigated a fine levied on a member for the placement of non-Marina tenant generated refuse in the Marina dumpsters to \$250.
- 9) Approved a Leave of Absence for Director Laurie Wishkoski through July 1, 2020.
- 10) Appointed Katie Reading and Kristin Johanson to the Social and Recreation Committee.
- 11) Appointed Tom Madden as an Alternate Member of the Harbor Committee.



**shelter bay company™**

**Regular Meeting of November 20, 2019**

- 1) Authorized entering into a contract for appraisal consultant services to review items pertinent to the 2023 Rent Adjustment.

**Road Sanding and Plowing Priorities** - The Shelter Bay Maintenance Department is equipped to plow and sand the roads when conditions require it. The plowing of the roads is prioritized according to traffic volume.

- **Priority One** is for Shelter Bay Drive, as it is the main arterial for the entire community, and it is essential to keep clear for emergency services.
- **Priority Two** roads are the collector roads providing service to community sub-areas, and include Shoshone, Swinomish, Snohomish, Klamath, Lummi, and others.
- **Priority Three** are the remaining roads with limited access.

Depending on how severe weather conditions are, it may take a couple of days before the crew can get to these roads. There are a few roads that cannot be plowed due to the severity of the road slope such as Klamath Way, or due to extremely limited maneuverability as is found in some of the small cul-de-sacs. **In severe weather conditions, residents may park their vehicles in the Shelter Bay parking lot, and the emergency exits on Muckleshoot-Indian Road and Shelter Bay Drive-Pull and Be Damned will be open during the day.**

## Manager's Corner - David Franklin

**Permitting Requirements Through the Swinomish Tribal Planning Department** – This topic was covered exactly a year ago in this column, but unfortunately, not every resident was aware. The Office has been receiving complaints from Members that they were never informed by Shelter Bay of the need for Tribal permits and some have received fines from the Tribe for projects on their leased lot. Please be advised that from now on, when in doubt about a project, contact the Tribe:

*If you are planning to replace a deck, roof, or do any work on your home including replacing a hot water heater, you likely need a building permit from the Swinomish Tribe's Planning Department. If you are on fee simple property, you may need to submit plans to both Skagit County and the Tribe. These governmental entities are responsible for enforcing local building codes, whereas the Shelter Bay Building Committee only has authority to enforce the protective covenants. Adherence to both local building codes and the covenants are required for most projects and Shelter Bay will be working closely with the local planning office to simplify the process and to answer questions that Members may have regarding future permitting requirements. **If you have questions as to whether you need a Tribal Building Permit, please call 360-466-7280 or visit their website at: <http://www.swinomish.org/resources/planning/residential-permits.aspx>***

**Additional Storage Lot Security and Other Changes**– As part of the Storage Lot upgrade, the Lot has recently been equipped with an intrusion detection system that will sound an alarm, alert a monitoring company, and the Manager that unauthorized access is being attempted. In order to optimize the functionality of this system, **Storage Lot hours will be limited to 5am -10pm starting January 1<sup>st</sup>, 2020.** The Lot will also see a slight reconfiguration by converting some back to back 25ft spaces into pull through 50ft spaces. Contact the office if you are interested in storing items in the Storage Lot.

**Marina Dumpsters** – Members have been repeatedly reminded through this publication and conspicuously posted signage that **the Marina Garbage Dumpsters are for Marina Tenant's boat generated refuse only.** Shelter Bay residents disposing of household refuse in or around the dumpsters is against Community Rules and Regulations. Members will be fined \$100 plus the cost of removal or disposal of the items. This rule will be strictly enforced. In contrast, the **Cardboard Dumpster** located by the Marina Restrooms is for all Community Members. Please be courteous and flatten boxes when disposing to allow for more room for your fellow Members recycling needs.

**A and B Dock Project** – A and B Docks are scheduled to be demolished on January 6th and the new docks scheduled to be towed into place soon after (depending on weather). Vessels currently on A and B Dock are scheduled to be moved to temporary slips within the Marina basin prior to the Christmas Holiday. If you have a vessel on A or B Dock and will not be able to move your boat prior to December 24th, 2019, please contact the Office for details on how the Shelter Bay Harbor Committee can assist. We anticipate that boats assigned to A Dock will be moved back to their permanent slips by mid-January and those on B Dock by the end of January.

### Office Closures:

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Friday December 20<sup>th</sup> at 1:00 pm  
Tuesday December 24<sup>th</sup> at 2:00 pm  
Wednesday December 25<sup>th</sup> all day  
Wednesday January 1<sup>st</sup> all day

To all of you and those you hold dear, I wish you a very Merry Christmas and a safe and Happy New Year!





## TREASURER'S REPORT

Non-Resident Marina Tenant's Collections Policy: Last month the Finance Committee recommended to the Board that due to growing delinquencies of non-resident Marina tenants slip moorage, these accounts be transitioned to ACH for their monthly payment processing. The Finance Committee (Vice Chair Jennifer Johnston) met with the Harbor Committee and had a productive discussion. Following this session, the Finance Committee modified its recommendation to be that any non-resident Marina tenant who is delinquent 2 times in any 12-month period be required to transfer to ACH payments. Additionally, credit checks are to be implemented for new non-resident Marina moorage applicants. The Harbor Committee supports this approach. These policy changes are

intended to reduce delinquencies. The administration was also asked to see if the boat seizure process timeline can be shortened legally so that boats are not removed from the Harbor before the slip rental fees are collected. The Board approved these changes in policy.

Start Thinking About Next Year's Budget: I realize it seems far away, but it isn't. Any members or Committees which would like consideration of a Budget request, a special program or project, or improvements to a facility, this is the time to start putting your ideas together. This will allow the Finance Committee and Board of Directors to give them due consideration for next year's budget.

These types of requests from members and Committees need to be delivered to Manager David Franklin, in writing, before the end of January. The Manager then develops his recommended budget, Revenues and Expenses, for the budget-year beginning July 1, 2020. All requests from members and Committees accompany the Manager's budget for consideration by the Finance Committee and Board at many work sessions and Board meetings in March and April. The end-result will be the budget delivered to the membership at our Annual Meeting in May, including the membership's vote on the assessments for next year.

Be Nice, Be Kind, Be Respectful: This may not be something I always remember to do well when I flare up but when we do flare up in the Office, it makes life very difficult for those who work hard for us; it is also demoralizing. If you have a complaint, please do not take it out on the staff. Be respectful; they are not to blame. When they tell you that you missed a deadline, we do not locate your lot corners, or you need to remove that boat from your property within a certain time period, the Office staff is not to blame. Be advised that the Board has recently approved a policy change whereby any member can be fined for abusive behavior toward staff.

Next Finance Committee meeting: Thursday, December 12th – time to be determined.

## HALLOWEEN HAPPY HOUR

Great costumes! Thank you Shelter Bay for making this such a fun event!



# SHELTER BAY HAPPENINGS

## BOOK CLUB

**When:** Monday December 2nd 12:00\* pm

**Book:** "The Reckoning"

By John Grisham

**Host:** Joanne Knutson

114 Lummi Drive

joknutson@frontier.com

360-466-1452

\*This is a Salad Luncheon so everyone brings something to contribute to a salad and Joanne will provide the lettuce. Wine to share is welcome!

## EXERCISE CLASS

**Where:** The Clubhouse

**When:** Monday, 10:30 am

Wednesday & Friday 10:00 am

Men & women, all levels and strengths.

*Hours may vary. Check the Calendar on page 11*

## YOGA

Yoga classes are canceled for the rest of the year. We will update you in January to the new schedule.

Duplicate Bridge group looking for experienced bridge players. Every other Friday 11AM - 4PM. If interested call Gary Ladd 253-355-6130 for more information.



## **CHRISTMAS TREE PICK-UP**

**Sunday, January 5<sup>th</sup>, 2020**

Skagit Bay Search and Rescue will pick up your Christmas tree starting at 9:00am for a small donation of \$10.00.

Please email your location to [brittgiol@gmail.com](mailto:brittgiol@gmail.com) by noon Saturday, January 4<sup>th</sup> and have your tree down at the end of your driveway by 8:00am Sunday. Trees must be clean, no tinsel or flocking.

Checks only, no cash, made out to Skagit Bay Search and Rescue or SBSAR. Place the check in a baggie and secured to the tree.

\*\*Skagit Bay Search and Rescue (SBSAR) is a non-profit organization composed of unpaid volunteers who provide marine-related support to the Skagit County Sheriff's Department. SBSAR also provides safety support for many iconic Skagit Bay activities such as "Dash to the Pass", the "Smelt Derby", and the "Rowers Race". If you are interested in joining, please call 360-708-2271.



## **The Cookie Trade**

**Saturday, December 21<sup>st</sup> 1 to 3 pm**

**Shelter Bay Clubhouse**

The Social & Recreation Committee is sponsoring a Christmas Cookie Exchange for families, CHILDREN and other adults. Here's the plan;

We are expecting a special visitor, who is very, very busy at this time of the year to drop in for a while. So don't forget to bring your camera for those special Christmas pictures.

Everyone brings 2 dozen of their favorite Christmas cookie for the exchange, along with the recipe to share, and mark your cookies with an alert if nuts are an ingredient. You will have the opportunity to choose a variety to take home. Also, we will have plain sugar cookies to be decorated at the clubhouse for the children and young at heart. We will have many designs and frostings available to make it all happen. We'll also have singing of Christmas Carols and more special drop-ins! A punch will be served.

**Global Warming -  
Facts, Human Contribution, Consequences**

What causes temperature on Earth? What has been the climate history on Earth? What has caused the recent climate change (evidence)? What will be the local/global consequences and how urgent is the problem? What can we do?

Wednesday, Dec. 4  
6:30-8:30pm

OR

Sunday, Jan. 5  
3:00-5:00pm

Shelter Bay Clubhouse

Registration closes Dec. 1<sup>st</sup> (for Dec. 4<sup>th</sup> class) and  
Jan. 1<sup>st</sup>, 2020 (for Jan. 5<sup>th</sup> class).

**Presented the Skagit Audubon Society:  
Winter Birds of the Salish Sea**

Many birds depend on the estuary systems in the Salish Sea for their survival - learn about the importance of these systems to both residential and migratory birds.

Migration has always been a mystery to many people. The second portion of this presentation will explain hows and whys of these journeys and reason migratory birds use the specific migration flyways as they move from summer to winter territories.

Finally, the presentation will take a look at the common birds of the sea and identify unique features of these birds.

Tuesday, Jan. 21, 2020  
6:30-8:30pm

Shelter Bay Clubhouse

Registration closes Jan. 18, 2020.

For more information or to register, visit ShelterBay.net. Classes are FREE. Registration is REQUIRED.

**LOCAL SERVICES**

Advertising in *Shelter Bay News* does not imply an endorsement by Shelter Bay Community, Inc. or the Shelter Bay Board of Directors.

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# NEW TO LA CONNER!



*Hello I am Sandra Pahler Bell. I have just moved from Atlanta, Georgia to Skagit Valley where I grew-up. I owned and operated a full service hair Salon in Atlanta that specialized in fine thin hair and women and men's hair replacement. Now I am bringing those same services and special talents to my friends and family here in Skagit County. I'm at my new location in La Conner.*

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16484 Laconner Whitney Rd., La Conner, WA. 98257



Greg Nelson, CRS  
360-661-1558 or [gregvirgilynson@gmail.com](mailto:gregvirgilynson@gmail.com)  
[www.shelterbayhomes.net](http://www.shelterbayhomes.net)  
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The Shelter Bay Home Team

Tim and Maureen "Mo" Good





**Fidalgo Electric**  
 Service Calls, New Construction,  
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 Backup Generator Systems

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**Mark Moran**  
 Owner  
 P.O. Box 711  
 La Conner, WA 98257

**360-202-4262**  
 Fidalgoelectric@aol.com  
 www.Fidalgoelectric.com



**Jackie Stone**  
 MANAGING BROKER

CELL (360) 661-2247  
 OFFICE (360) 293-8008  
 FAX (360) 293-4049

jackiestone@windermere.com

**Shelter Bay Resident**



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December 2019

**Sun                  Mon                  Tue                  Wed                  Thu                  Fri                  Sat**

<b>1</b>	<b>2</b> Office Closed <i>In Service</i>  9:30 Tap 10:30 Exercise 3:00 Safety	<b>3</b> 9:00 Architectural Compliance 3:00 Rules 5:00 Chorus	<b>4</b> 10:00 Exercise 6:30 Communi- versity; "Global Warming"	<b>5</b> 5:00 Chorus	<b>6</b> 10:00 Exercise 7:00 Chorus Christmas Concert	<b>7</b> 3:00 Chorus Christmas Concert
<b>8</b>	<b>9</b> 9:30 Tap 10:30 Exercise	<b>10</b> 3:00 Harbor	<b>11</b> 10:00 Exercise 3:00 SRC	<b>12</b> 9:00 GLOT 1:00 Finance	<b>13</b> 10:00 Exercise	<b>14</b>
<b>15</b>	<b>16</b> 8:00 Facilities 10:30 Exercise	<b>17</b> 9:00 Architectural Compliance	<b>18</b> 10:00 Exercise 2:00 Board Meeting	<b>19</b>	<b>20</b> 10:00 Exercise	<b>21</b> 1:00 Christmas Cookie & Caroling Party
<b>22</b>	<b>23</b> 10:30 Exercise	<b>24</b>	<b>25</b>  Office Closed <i>Christmas Day</i>	<b>26</b>	<b>27</b> 10:00 Exercise	<b>28</b>
<b>29</b>	<b>30</b> 9:30 Tap 10:30 Exercise	<b>31</b>				

**All Committee Meetings are held in the Clubhouse or Annex Meeting Rooms.  
Interested Shelter Bay residents are welcome to attend.  
Please visit the Calendar page @ [www.shelterbay.net](http://www.shelterbay.net) for updates.**



**shelter bay community, inc.**

1000 Shoshone Drive  
La Conner, WA 98257

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Hours: 8:00 to 5:00 M-F

**Shelter Bay Manager** - David Franklin

**Board of Directors**

**President** - Tom Napier

**Vice President** - Roland Miller

**Treasurer** - Judi Slajer

**Secretary** - Laurie Wishkoski

**Directors**

Garry Cline, Don Newby, Ralph Roper, Steff  
Steinhorst, Steve Swigert

**Executive Secretary** - Debbie Byrd

**Committee Chairpersons:**

**Architectural Compliance:** Ric Henderson

**Lot/Greenbelt:** Carole Miller

**Rules:** Judy Bennett

**Harbor:** Rick Parnell

**Communications:** Cheryl Westlake

**Facilities:** John Koch

**Finance:** Judi Slajer

**Safety:** Gary Ladd

**Social & Recreation:** Kathy Develle