



Shelter Bay Office Closures

Monday, January 1st-New Years Day
 Tuesday, January 2nd-In Service Day
 Thursday, February 1st-In Service Day



Here's what's inside

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**DEADLINE FOR THE FILING OF
 BALLOT ISSUES
 FOR THE MAY 19, 2018
 ANNUAL MEMBERSHIP
 MEETING/ELECTION**



Please be advised that any member proposed Ballot Issues for consideration at the May 19, 2018 Annual Membership Meeting/Election must be received by the Board Secretary by **5:00 p.m. Friday, January 26, 2018.**

These include proposed amendments to the Articles of Incorporation, By-Laws, or the Protective Covenants .

Changes in the Protective Covenants by Member Petition: Per Article VI, Section 7, amendments to the Protective Covenants may be proposed by a petition signed by twenty-five (25) or more members in good standing. The proposed language contained in the petition does not require Board approval; however, it will be forwarded to legal counsel for review to ensure its legality prior to being placed on the ballot.

Thank you,
 Laurie Wishkoski, Board Secretary



Kenney Mallory, December 17th





PRESIDENT'S MESSAGE – ANNE HAYS

Volunteer Appreciation. Shelter Bay recently celebrated our Community volunteers with a lively Christmas Party. Were it not for our volunteers, we estimate we would need at least 5 more full-time employees to accomplish the work our volunteers do. 100,000 volunteer hours equates to 5 full-time employees. At \$15/hour plus benefits that's a savings of about \$200,000 annually. Shelter Bay has a unique committee structure that supports the Board and management. I will take this opportunity to introduce you to some, but certainly not all of our community volunteers.

Our **Building Committee** is chaired by Ric Henderson. This Committee is charged with enforcing the covenants and guidelines with respect to new and existing structures in Shelter Bay. On any given meeting day, you will find members of the committee following up on permits that have been issued for large and small building projects.

The **Greenbelt and Lot Committees** have merged under the very capable leadership of Carole Miller. This is the committee charged with issues regarding views and trees, both in greenbelts and on private lots. The trees keep growing and the issues they create follow right behind.

The **Harbor Committee** serves to advise and assist the Board and Management with safety and navigability issues in the Harbor area and Marina. This committee operates under the leadership of Rick Parnell.

The **Rules Committee**, under the watchful eye of Judy Bennett, is charged with reviewing any changes to our governing documents to ensure compliance and making recommendations to the Board of Directors. The Committee is also charged with levying fines when needed and hearing member appeals of committee decisions.

The **Social & Recreation Committee**, otherwise known as the fun committee, hosts Community events such as Music on the Green in the summertime and the Thanksgiving Dinner. They also host a BYOB happy hour every month which is a wonderful way to meet your neighbors and make new friends. Lou Grogan is the chairperson for the Social & Recreation Committee.

Our **Finance Committee** is always Chaired by the Treasurer of the Board of Directors which is currently Don Newby. This Committee serves as an oversight committee, making recommendations to the Board

regarding the fiscal stability and financial well-being of the Community.

Our **Facilities Committee** is charged with making recommendations to the Board of Directors on the infrastructure in our community and the priorities for our Capital Reserve Fund. This committee operates under the guidance of Director Tom Napier.

The **Communications Committee** works to keep us all informed through the Website and Newsletter. Chair Janelle Miner does double and triple duty as our Webmaster and is deeply involved in our new customer portal development.

Our **Safety Committee** is Chaired by Gary Ladd and advises the Board of Directors on Safety related issues.

The **Election Committee** may only be needed once (or sometimes twice) a year and does an excellent job of ensuring our member elections are secure and the results accurate. Janelle Miner has chaired the committee the past couple of years.

In addition to these Standing and Ad Hoc Committees, we have a couple of Task Forces that are charged with current issues that deserve extra attention – currently we have 3 such Task Forces tackling the work associated with shoreline stabilization, our blue belt area, and generator fencing/screening.

And, of course, we have the Lease Advisory Group, which is tasked with performing the due diligence needed regarding the SITC lease proposal.

What your Board of Directors finds especially gratifying is how these committees are comprised of professionals and experts who have made the commitment to share their experience and know-how on behalf of Shelter Bay. Please take a few minutes and go to the website and find a committee you might be interested in and make a point of going to a meeting to learn first-hand about the myriad of challenges and opportunities we grapple with on a daily basis.

Master Lease Update: We had a four-hour meeting with the Tribal Negotiating Committee in late December. It was encouraging to be able to spend that amount of time discussing the real-life implications of a new 75-year lease from our respective perspectives. We will be scheduling another meeting in the near future, and I will provide you with an update as more information is known.

On behalf of your Board of Directors, we wish you a happy and prosperous 2018.



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Board of Directors
Action Items for January 2018 Newsletter

Regular Meeting of December 13, 2017

- 1) Adopted Resolution 17-21, revising Rules and Regulations, Part I – General, Outdoor Burning, to permit the recreational use of propane appliances such fire pits and patio heaters.
- 2) Appointed Directors Tom Napier and Steff Steinhorst to a Sub-Committee to work with the Yacht Club on their signage and display proposal for the Community Clubhouse facility.
- 3) Amended the FY 2017-2018 Capital Improvement Budget to increase the sewer lift station item to \$130,000 in order that bids may be sought to replace the pumps at the Kalispell, Lummi and Golf Course lift stations, as recommended by the Facilities Committee.
- 4) Approved an expense authorization changing the contract award for the Financial Accounting and Customer Management software from TOPS One to Caliber at \$4,857 annually, a savings of \$3,068 over the cancelled contract with TOPS One.
- 5) Scheduled a Town Meeting at 7:00 p.m., Wednesday, January 31, 2018 for a presentation by Mr. John Koch and the Facilities Committee regarding future water supply and fire flow protection.



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Regular Meeting of December 13, 2017

Approved an expense authorization changing the contract award for the Financial Accounting and Customer Management software from TOPS One to Caliber at \$2,435 annually, a savings of \$1,528 over the cancelled contract with TOPS One.

Advertising in *Shelter Bay News* does not imply endorsement by Shelter Bay Community, Inc. or the Shelter Bay Board of Directors.

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	MANAGING BROKER
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Manager's Corner - David Franklin



Volunteer Christmas Party

Holiday Thanks to Board Vice-President Don Moore for putting on a great Christmas thank you party for all of our Shelter Bay volunteers. Two members of the Social and Recreation Committee entertained all with a Christmas themed skit. The Committees and Task Forces provide an estimated \$200,000/year in donated time to the Community. Please think about volunteering yourself. It's rewarding, and you get to interact with a great group of people. Also, a big thank you to the Yacht Club for the wonderful Clubhouse Christmas decorations. The decorations really enhanced the facility for the

those who took part in holiday gatherings and events. The Shelter Bay employees would also like to express a warm thank you to all of the members who brought in delicious goodies and well wishes over the Holidays. Thank you all for making us a part of the Shelter Bay extended family.

How to make Sense of the Dollars and Cents: Budgets for 2018-2019 - Soon after the Holidays the Board, Finance Committee, and Manager will begin work on developing the budgets for next year. In the past, we have gone to great effort to encourage members to become more involved in the budget process by holding a series of separate Finance Committee and Board Workshops at different times and via webinar. Despite our best efforts, member interest in the process has consistently been limited to only a handful of interested owners. In response, we will be combining the Finance Committee Work Sessions with the Board Budget Work Sessions to streamline the process and eliminating the webinar feature. **The Combined Budget Work Sessions will be held at 1:00 pm on Tuesday March 27th, 1:00 pm Thursday March 29th, and at 1:00 pm Wednesday April 4th (if needed).** In prior years, some members have been disappointed when they attended the last meeting in the process, where the Board adopts the Budget, and felt that they could not suggest changes, even though many budget work meetings were held in advance of that date and no members attended. Moral of the story: get involved early in the process if you want your voice to be heard. We hope to see you at these meetings.

A Dock Piling Project - During periods of extreme high tide, wind, and river flooding, "A" Dock rises to a point that comes close to exceeding the height of the existing pilings. If all three were to happen at the same time and with enough magnitude, the result could be catastrophic. Finger piers would leave the piling boxes and then when the tide lowered, damage to the piers and vessels would be likely. The Harbor Committee has investigated various methods to resolve the issue. The preferred method is to use a crane and vibratory pile driver to raise the pilings 2ft. Unfortunately, this remedy will require that boats on A Dock be moved while the work is performed. **If you have a vessel on A Dock, please call the office for your temporary slip assignment.** The Marina's existing Army Corp of Engineers permit only allows in-water work to be completed by January 31st of any year. Shelter Bay Marina has retained a contractor who has an opening in his schedule to perform the work beginning January 5th. If all goes well, the work should only take 1-2 days. The next opportunity to do this work would not be until September 2018.

Marina Dumpsters – Please be advised that the Marina Dumpsters are for boat generated refuse only. Any disposal of household refuse by residents in or around the dumpsters is against the Community Rules and Regulations. Violators will be fined \$100 plus the cost of removal or disposal of the items. If you have household items that you need to dispose of, please consider the following locations:

- * Bulky items such as mattresses, appliances, console televisions, furniture, and building materials can be picked up by special arrangement. Contact **Waste Management Customer Service** at 1-800-592-9995 (Monday thru Friday, from 7:00 a.m. to 7:00 p.m., and Saturday, from 9:00 a.m. to 1:00 p.m.).
- * Goodwill collects televisions, computer monitors, desktop computers, and laptops free of charge. Items donated in good working condition will be thoroughly evaluated, and any existing data will be erased using certified technology tools. Items that can't be sold will be recycled in accordance with Washington's E-Cycle guidelines, which ensure that toxic materials stay out of landfills.

On behalf of all of the staff, I send best wishes to you and your family for a Healthy and Happy New Year!!

SHELTER BAY HAPPENINGS

FREE EXERCISE CLASS

Class meets at 10:30 a.m. in the Clubhouse on Mondays and 10:00 a.m. on Wednesdays and Fridays. Men and women, all levels and strengths are welcome. Weights, bands, mats, and beach-style balls are used. Bring water and your enthusiasm. Make new friends and have fun exercising!

YOGA

Shelter Bay offers gentle Yoga for all members. Class is at the Clubhouse on Monday and Wednesday mornings at 11:45 a.m. (*except holidays*). Class is at 8:45 a.m. on the 3rd Wednesday of each month.

Bring your yoga mat and come join us for an hour of yoga and relaxation.

SEWING GUILD

The Skagit Neighborhood Group of the American Sewing Guild will meet on Tuesday, January 16th at 1:00 in the Shelter Bay Clubhouse. We will be watching the Louise Cutting video of some of her wonderful techniques. Please bring your "sew and tell" and if you have pictures of Christmas gifts that you made, bring them, too! Sue Donaldson 466-3032.

BOOK CLUB

January 8, 2018

Book: "A Long Way Home"

Memoir by Saroo Brierly

Host: Lynn Parnell

551 Klamath Drive

CARVING

Shelter Bay has a wood carving group, in its second year, that meets every Thursday at the Clubhouse from 1:30 pm until 4:00 pm. We are open to all skill levels, both men and women, and have an experienced instructor in attendance with beginner projects and tools. If you've always wanted to try carving, here is your opportunity. Call MaryLee Killinger, 206-795-7242 for further information.

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DON'T FORGET

Exterior lighting for the holiday season must be removed by Wednesday, January 10th .

Requests for exterior lighting on a temporary basis to mark a special occasion may be made to the Lot Committee.

The Shelter Bay Tax Forum Awaits Swinomish Tax Meeting

The Shelter Bay Tax Forum met with the Swinomish Tribal Tax Committee (STTC) on November 16, 2017. During this meeting, the Shelter Bay Tax Forum (SBTF) learned from the Tribe's Tax Administrator, Alicia Neeley, that the STTC was missing several Senators from the committee due to health concerns. Additionally, the Tribe had complicated tax requests to process in November. Due to those circumstances, the Tribe will be processing Shelter Bay's tax requests during the January STTC meetings.

Shelter Bay addressed the following specific areas with the Tribe at the November 16 meeting:

- * Water Source Joint Project – The Tribal Utility District and Shelter Bay are sharing the cost of a study to provide water and fire flow to Shelter Bay.
- * Public Safety on the Reservation – This would provide increased Swinomish Police presence and surveillance to protect the citizenry.
- * Firewise – This would increase cooperation and allotted monies to manage fire fuel reduction.
- * Community Storm Water Drainage Plan – This would allow for an engineering study of water management.

The SBTF will be informed of the Tribe's funding decisions based on the above requests sometime in January.

The SBTF encourages the membership to turn out for a Facilities Committee presentation and discussion of our Shelter Bay water supply issues at the Town Meeting scheduled for 7:00 p.m. Wednesday, January 31, 2018

The SBTF is here to listen to community concerns about how their tax money is employed. Please send comments to Comments@sbtaxforum.org.

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**Rules and Regulations, Part I,
General, Section VIII
Use of Roads and Vehicles**

8.4 Member's vehicles are to be parked on their lot, either in a garage or on the driveway. No prolonged or overnight parking on Community lands is permitted within Shelter Bay. This includes roads, road rights-of-way, shoulders, walking paths, and greenbelt areas. Members with vehicles found so parked will be subject to fine. If it is determined that a vehicle parked in these areas is an impediment to traffic or a hazard to safety, the vehicle will be towed away at owner's expense.

If you have a complaint, incident or concern to report, please obtain the form on our website or pick up in the office. We must have something in writing in order to submit your complaint or concern to the appropriate committee.

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Your Shelter Bay Committees' Pending Topics

A brief summary of current agenda items from each of the Shelter Bay Committees.

Building Committee—Meets the 1st & 3rd Tuesday of the month at 9:00 am



1. Memo from Board of Directors: Amendments to the Governing Documents
2. 160 Swinomish Drive, Plata: Notice of looking into solar panels
3. 240 Elwha Drive, Thompson: Application for a fence

Facilities Committee—Meets the 1st Friday of the month at 9:00 am

1. Klamath Drive Subsidence
2. Water Supply and Fire Flow
3. Gate Rental House Condition
4. Swimming Pool Sub-Committee
5. Storage Lot Condition
6. Community Drainage Plan

Rules Committee—Meeting on January 9th at 1:00 p.m.

1. Levy of Fine Request for a Failure to Comply with a View Restore Decision
2. Levy of Fine Request for a Failure to Comply with a Stop Work Order



TOWN MEETING

Facilities Committee Presentation on Water Supply and Fire Flows

Wednesday, January 31st

7:00 p.m.

at the Clubhouse

**Please join us to learn more about the future options
open to Shelter Bay regarding our water supply.**

FOREVER YOUNG HAS ADDED A HAIR SALON!

Sandra Pahler Bell,
Owner of A Additions Hair Salon from Atlanta, GA



I would like to introduce myself...Hello, I am Sandra Pahler Bell. I have just moved back to Skagit Valley (where I grew up) from Atlanta Georgia. I owned and operated a full service hair salon that specialized in fine thin hair and women and men's hair replacement. Now I want to bring those same services and special talents to my friends and family here in Skagit County. I am working with Forever Young Skin Care Salon at the Lime Dock in La Conner.

WHAT IS SOMEONE WHO SPECIALIZES IN FINE THIN HAIR?

Well a lot of what I do is talk...I talk to each client about their wants and needs concerning their hair. Consulting with clients is very important to a happy outcome for everyone. The consultation is so important that there is no charge. My consultations are FREE, yes FREE. If you are just curious come in and talk to me about the possibilities for your hair.

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January 2018



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 New Years Office Closed	2 Office Closed— In Service Day 9:00 Building	3 8:30 Blue Belt 10:00 Exercise 11:45 Yoga	4 1:30 Carving 5:00 Chorus	5 9:00 Facilities 10:00 Exercise	6
7	8 9:30 Tap 10:30 exercise 11:45 Yoga 3:00 Safety	9 1:00 Rules 3:00 Harbor 6:30 CERT	10 10:00 Exercise 11:45 Yoga 4:00 SRC	11 9:00 Lot/GB 10:00 Exercise 1:30 Carving 3:00 Finance 5:00 Chorus	12 10:00 Exercise	13
14	15 9:30 Tap 10:30 exercise 11:45 Yoga	16 9:00 Building 1:00 Sewing Guild 6:30 CERT	17 8:45 Yoga 10:00 Exercise 2:00 Board Meeting	18 1:30 Carving 1:30 Communica- tions 5:00 Chorus	19 10:00 Exercise	20
21	22 9:30 Tap 10:30 Exercise 11:45 Yoga	23 6:30 CERT	24 10:00 Exercise 11:45 Yoga	25 9:00 Lot/GB 1:30 Carving 5:00 Chorus	26 10:00 Exercise	27
28	29 9:30 Tap 10:30 Exercise 11:45 Yoga	30 6:30 CERT	31 10:00 Exercise 11:45 Yoga 7:00 Town Meeting RE: Water Supply 			

**All Board and Committee Meetings are held in the Clubhouse or Annex Meeting Rooms.
Interested Shelter Bay residents are welcome to attend.**



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Harbor: Rick Parnell
Communications: Janelle Miner
Facilities: Tom Napier **Finance:** Don Newby
Safety: Gary Ladd
Social & Recreation: Lou Grogan