



# shelter bay community, inc.

1000 Shoshone Drive • La Conner, WA 98257 • 360-466-3805

**For Office Use Only**

Applicant is a member  
in good standing

Initials \_\_\_\_\_

Date \_\_\_\_\_

## Greenbelt Maintenance Permit

( ) *I would like to adopt a greenbelt.*

Date: \_\_\_\_\_

Owner's Name \_\_\_\_\_ Lot # and Street \_\_\_\_\_

Agrees to maintain the Greenbelt located at \_\_\_\_\_

Persons working in the greenbelts acknowledge that Shelter Bay Community, Inc., or its Committees, do not accept any liability for the work or actions performed. Signature on this agreement signifies the applicant has agreed to these conditions.

Description of maintenance to be performed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- ( ) I understand that I will cut no trees greater than three inches (3") in diameter and that utilization of herbicides or pesticides must be pre-approved by the Greenbelt Committee.
- ( ) I understand this Permit is subject to an Annual Greenbelt Committee Review and will remain in effect unless terminated in writing by either party.

Name: \_\_\_\_\_  
(please print)

Date: \_\_\_\_\_

**Signature:** \_\_\_\_\_

### Adjacent or Impacted Lot Owners:

Signature: _____	Lot #: _____	Agree: ___ (Y/N)	Signature: _____	Lot #: _____	Agree: ___ (Y/N)
Signature: _____	Lot #: _____	Agree: ___ (Y/N)	Signature: _____	Lot #: _____	Agree: ___ (Y/N)
Signature: _____	Lot #: _____	Agree: ___ (Y/N)	Signature: _____	Lot #: _____	Agree: ___ (Y/N)

Greenbelt Committee: \_\_\_\_\_ Approved / Disapproved \_\_\_\_\_ Date: \_\_\_\_\_

Chairperson: \_\_\_\_\_

Copies: Applicant \_\_\_\_\_ Office \_\_\_\_\_ File \_\_\_\_\_

Greenbelt Committee meets the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of the every month at 9:00 a.m. at the Clubhouse. Applications must be in by 5:00 p.m. on the Friday before the week of the meeting in order to be placed on the Agenda. All meetings are open to the public. Discussion will be limited to those items on the Agenda.

## Greenbelt Maintenance Guidelines

1. The Greenbelt Committee must approve any maintenance in advance. The Committee meets on the second and fourth Thursday of the month at 9:00 a.m. in the Clubhouse. The Committee will act on an Applicant's request at the first meeting after the request is submitted. A site inspection will be made, weather permitting. It is preferred that the Applicant is home on the meeting date to discuss the request.
2. Greenbelt maintenance includes the following:
  - a. Removal of any trees less than 3 inches in diameter.
  - b. Skirting of all remaining trees up to the height that can be reached safely from the ground, but no more than 40% of the trees green foliage may be removed.
  - c. Removal of all downed limbs and trees one (1) inch in diameter or more.
  - d. Clearing of undergrowth.
  - e. Mowing ~ If the greenbelt contains open grassy spaces, brush cutting and/or mowing is done as needed to prevent fire hazards and the encroachment of undesirable weeds and plants on the neighbor's properties. Cutting should be done as needed to maintain grasses at a height of one foot or shorter.
  - f. Replanting ~ Low maintenance trees, shrubs and/or grasses may be used for replanting, and such replanting requires the approval of the Greenbelt Committee. Grasses requiring frequent maintenance are discouraged. No tree or shrub may be planted in the greenbelt which is genetically predisposed to grow in such a manner that it might unreasonably depreciate the value or enjoyment of an existing view. See the attached listing for suggested replanting species.
3. You **must** remove all debris and trash from the site.

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